

**CAL STATE EAST BAY EDUCATIONAL FOUNDATION**

Nominating Committee Meeting Minutes

Monday, January 6, 2014

CSU East Bay

SA 4350

25800 Carlos Bee Blvd., Hayward, CA 94542

And via Conference Call

**IN ATTENDANCE**

Evelyn Dilsaver	Chair
Rich Carson	Director
Jim Klescewski (via CC)	Director
Ara Serjoie	Foundation President
Mahla Shaghafi	Director
Richard Sherratt	Director

**ABSENT**

Pat O'Brien	Director
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**OTHERS PRESENT**

Debbie Chaw	Chief of Operations – University Advancement
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**I. Welcome Remarks**

Then-current chair Evelyn Dilsaver started the Nominating Committee meeting at 8:37 am. She and Foundation president Ara Serjoie thanked the members for agreeing to participate on the newly restructured committee.

**II. Committee Charge and Process**

Foundation president Ara Serjoie presented the committee's charge and board recruitment process. After further discussion, the committee approved the board recruitment process as presented.

**III. Committee Membership**

The committee discussed its membership including who should chair the committee. For continuity purposes, it was agreed that the most recent out-going board chair (in this case, Richard Sherratt) should chair the committee and the current board chair (Evelyn Dilsaver) should be the vice-chair. The committee discussed having non-board affiliated members as participants on the committee and brainstormed prospective people to consider.

**IV. Prospective Board Members**

The committee reviewed the profiles of prospective candidates recommended by University Advancement staff. The committee discussed the desire to have a retired CSUEB professor on the board – someone who could relate well to current faculty and emeriti faculty. The committee agreed to forward three candidates (TG, DL and MH) to the board for their feedback.

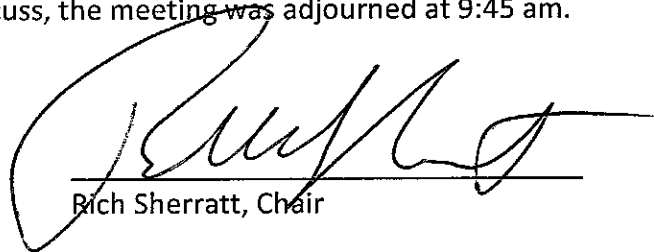
**V. Board Member Orientation and Self-Evaluations**

The committee discussed the list of items and information to be included in the new board orientation packet. They agreed that a copy of the Ed Foundation's bylaws should be included. The topic of board self-evaluations was introduced with the responsibility for reviews being performed by this committee. The committee agreed to further discuss this at the next committee meeting.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 9:45 am.

Dated: January 6, 2014



Rich Sherratt, Chair

Recorded by Debbie Chaw, Chief of Operations – University Advancement

**Action Items Noted:**

- 1) The committee asked for additional research to be performed on one of the prospective candidates presented (DG) and a revised profile on another (MH). (Owner: Serjoie/Chaw)
- 2) Ara and Evelyn to coordinate and collaborate on a potential candidate from Chevron. (Owner: Serjoie/Dilsaver)