

**CAL STATE EAST BAY EDUCATIONAL FOUNDATION**

Nominating Committee Meeting Minutes  
Tuesday, January 30, 2018, 10:00am-11:00am  
CSU East Bay  
Student Administration Building, SA 4600A  
25800 Carlos Bee Blvd., Hayward, CA 94542  
and via Conference Call

**IN ATTENDANCE**

Rich Sherratt, Chair  
Marvin Remmich  
Bill Johnson  
Johan Klehs

**BY PHONE**

Jim Klescewski  
Jack Acosta  
Rich Carson

**ABSENT**

Evelyn Dilsaver  
Alan Gould

**STAFF PRESENT**

May Hernandez  
Nora Muñoz

Executive Assistant, University Advancement  
Dir., Prospect Research, University Advancement

**I. Welcome Remarks:**

Chair Sherratt welcomed the committee and convened the meeting at 10:04am with quorum present.

**II. Approval of Minutes:**

**January 30, 2018 Meeting Minutes:** The committee reviewed the minutes from the January 30, 2018 meeting. On motion duly made, seconded, and unanimously carried:

MINUTE ACTION: that the committee approves the minutes for the January 30, 2018 meeting as prepared.

Motion by: Jack Acosta      Seconded by: Rich Sherrattt      Motion: Passed

**III. Board Terms Review:**

The committee went over the board terms slate which indicated trustee term status. They did a review of each individual, and came up with a strategy to engage those whose terms are expiring June 30, 2018 to encourage term renewals. Each person with an expiring terms was assigned an active trustee to engage with and it was decided that each person would report back on their assigned trustees' status prior to the next committee meeting on May 30, 2018.

**IV. Engagement Plan For New Trustees:**

The committee then discussed ways that we could engage new trustees. Some of the ideas presented were emailing summaries of each meeting to the entire board after the committee meetings, assigning new trustees a “trustee partner” who will encourage attendance at meetings and keep them informed of activities of the board.

**V. Recruiting Strategies for FY 18/19:**

Bill Johnson introduced University Advancement staff member Nora Muñoz to the committee and mentioned that moving forward, she will be helping to staff the Nominating Committee and will be helping us create a pipeline to the Educational Foundation. Bill said we are identifying advisory boards on campus, as well as prominent alums who may wish to join the board. At the next meeting Advancement will bring some suggestions for the committee to review. The committee discussed desirable qualities in a board member to give Advancement staff some direction on the type of prospects to look for.

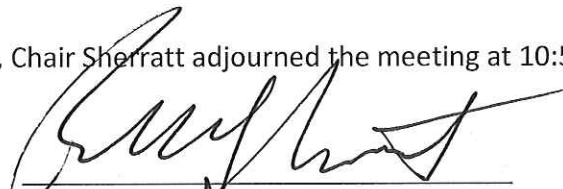
**VI. New or Old Business**

Chair Sherratt asked the committee if they had any old or new business to discuss, and the committee had nothing to add.

**ADJOURNMENT**

There being no further business to discuss, Chair Sherratt adjourned the meeting at 10:57am.

Dated: January 30, 2018



Richard Sherratt, Chair

Recorded by May Hernandez, Executive Assistant, University Advancement