

**CAL STATE EAST BAY EDUCATIONAL FOUNDATION**

Nominating Committee Meeting Minutes  
Wednesday, May 6, 2015  
CSU East Bay  
SA 4900A  
25800 Carlos Bee Blvd., Hayward, CA 94542  
And via Conference Call

**IN ATTENDANCE**

Rich Sherratt, Chair  
Richard Carson (Via Conference Call)  
Jim Klescewski (Via Conference Call)  
Tanya Hauck

**ABSENT**

Jack Acosta  
Evelyn Dilsaver  
Patrick O'Brien  
Mahla Shaghafi

**OTHERS PRESENT**

Kathleen Brady	Associate Vice President, Development
Debbie Chaw	Chief of Operations – University Advancement
May Hernandez	Executive Assistant- University Advancement

**I. Welcome Remarks**

Committee Chair started the meeting at 8:33 am and welcomed the committee members.

**II. Approval of Minutes**

**October 10, 2014 Meeting Minutes:** The committee reviewed the minutes from the October 10, 2014 meeting, although Chair Sherratt noted that we did not have a quorum so they could not be approved during this meeting. On motion duly made, seconded, and unanimously carried via email on May 10, 2015.

MINUTE ACTION: that the committee approves the minutes for the October 10, 2014 meeting as prepared.

Motion by: Rich Sherratt      Seconded by: Jim Klescewski      Motion: Passed

**III. Board Metrics / Current Board Status**

Vice President Hauck discussed the board metrics in relation to the diverse makeup and what needs to be done to attain a more diverse board. She noted that in 2016 7 members of the board are up for re-election. They discussed the areas we lack including members from Chevron, healthcare industry and adding members who are not on the board but could add value to Campaign Steering Committee. Discussion of board commitment form, current board requirements. Chair Sherratt wished to reflect in the minutes a thank you to Debbie Chaw and May Hernandez for their facilitation of the board commitment forms this previous fiscal year. They requested that we proceed with Board Commitment form for FY 15/16 in the Executive Committee agenda.

**IV. 2015-2016 Nomination Slate Review**

The committee reviewed the list of prospective candidates that was partially from the October 10, 2014 meeting with some additions. Discussion of bringing back the Communications & Community Outreach Committee was also brought up, as well as a Presidential Leadership Committee. Chair Sherratt also discussed looking to our hall of fame to see who we might be able to reach out to that have affinity for the University, and put them on Committees to extend the University's reach.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 9:19 am.

Dated: May 6, 2015

  
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Rich Sherratt, Chair

Recorded by May Hernandez, Executive Assistant– University Advancement

**Action Items Noted:**

- 1) Investigate Healthcare Industry for potential board members and donors, as well as our own hall of fame candidates, as well as outside people who have an affinity for the university.