

Application Checklist for ALP Intensive English Program & Conditional Admission to Undergraduate/Graduate Degree Programs

☐ **ALP Intensive English Program & Conditional Admission to Cal State East Bay**

Undergraduate/Graduate Degree Programs Application (4 pages total)

All pages must be filled completely and signed before submitting the application.

☐ **\$150 Non-Refundable Application Fee**

Pay the \$150 non-refundable application fee using one of the following methods:

- **In-Person Payment:** Visit the University Cashier's office with your Net ID (CSUEB Student ID). Payment can be made via cashier's check, personal check, or money order made payable to [CSUEB](#).
- **Online Payment ([CASHNET](#)):** You can pay online only after submitting your application and receiving your Net ID (CSUEB Student ID).

☐ **Verification of Finances**

Attach bank statements, letters, or seals to verify your financial support.

☐ **Copy of Passport**

Attach a copy of your passport with your photo and personal information. Attach a copy of your dependents' passports, if applicable.

If you're planning to pursue Undergraduate or Graduate Programs at CSUEB after completion of the Intensive English Program, submit the following additional documents:

☐ **Copies of Official Academic Records**

Attach copies of official academic records (diplomas/transcripts) from your secondary school and any colleges or universities you have attended.

- Transcripts should be submitted in both the original language and as certified translations into English.
- Official, sealed transcripts must be submitted prior to enrolling in a degree program.

****University Application Requirements:** Before you enroll in a degree program, you need to submit your university application through [Cal State Apply](#) and pay a \$70 application fee. You don't have to submit this application at the same time as your Intensive English Program application. As you get close to completing the Intensive English Program, the Global Academy office will help you with your application to the university.

Application Steps:

1. **Complete your information on pages 1-4.**
2. **Sign your name at the bottom of each page.**
3. **Submit your application and accompanying documents using one of the following methods:**

In person or Mail



Global Academy
 California State University, East Bay
 25800 Carlos Bee Blvd., SF-102
 Hayward, CA 94542-3012



E-mail (must be a scanned copy)
GlobalAcademy@csueastbay.edu

ALP Intensive English Program & Conditional Admission to Cal State East Bay Undergraduate/Graduate Degree Programs Application

STUDENT INFORMATION (must be the same as passport)

Family (Last) Name: _____

Given (First) Name: _____

Middle Name: _____

Date of Birth (MM/DD/YYYY): _____ Gender: ☐ Male ☐ Female

STUDENT'S PERMANENT (HOME COUNTRY) ADDRESS

Address: _____

City: _____ State/Province: _____

Country: _____ Postal code: _____

Phone Number: _____ E-mail: _____

(Student's personal email address is required to generate a CSUEB Net ID.)

WHERE SHOULD THE STUDENT'S I-20 BE SENT?

E-mail: _____ (Admission package including I-20 will be sent to this email.)

When will you begin your studies? Year: _____ ☐ Summer (May/June) ☐ Fall 1 (August) ☐ Spring 1 (January) ☐ Fall 2 (October) ☐ Spring 2 (March)	How long do you plan to study in the Intensive English Program? ☐ 1 Session (8 weeks) ☐ 2 Session (16 weeks) ☐ 3 Session (24 weeks) ☐ 4 Session (32 weeks)	What are your plans after completing your English studies? We will check your eligibility to apply for the program you indicate here. ☐ CSUEB Undergraduate Program (Major: _____) ☐ CSUEB Graduate Program (Major: _____) ☐ Return Home ☐ Other: _____
Do you have a CSUEB Net ID? ☐ Yes (What is it? _____) ☐ No Have you ever attended CSUEB Global Academy (ALP) before? ☐ Yes ☐ No	How did you find out about Global Academy? ☐ Recruiter: _____ ☐ Website: _____ ☐ CSUEB/Global Academy Student: _____ ☐ Other: _____	
If you have taken any of the standard English tests before, please tell us your best score so far. ☐ TOEFL (Score: _____) ☐ IELTS (Score: _____) ☐ Duolingo English Test (Score: _____) ☐ Pearson Test of English (Score: _____)		
Method Payment: \$150 non-refundable application fee (Refer to the application checklist for more details) ☐ Attached with this application ☐ Online ☐ In person		
RECRUITERS ONLY - Please fill in ALL areas below and attach the STUDENT CONSENT FOR RELEASE OF INFORMATION form. Company Name: _____ Company Phone: _____ Contact Person: _____ Contact's E-mail: _____		

X _____
Signature of Student (application cannot be processed without a written signature)

Date

I certify that the information in this document is true, complete, and accurate.

DECLARATION OF FINANCES FOR INTERNATIONAL (F-1) STUDENTS

International Students must provide proof of sufficient financial support to meet all necessary expenses while attending the Global Academy and California State University, East Bay. The information you provide will determine your eligibility for the program and will appear on your I-20. The following costs are subject to change.

	1 Session (8 weeks)	1 Semester (Fall/Spring) (16 weeks)	1 Academic Year (32 weeks)
Tuition & Fees (including mandatory student health services fee)	\$3,013	\$5,213	\$10,426
Mandatory Health Insurance	\$334	\$656	\$1,312
Estimated Living Expenses <i>(includes housing, food, books, materials, and local transportation)</i>	\$5,731	\$11,462	\$22,924
Total Estimated Cost *Minimum Funds Required for Verification of Finances for I-20	\$9,078 per session	\$17,331 per semester	\$34,662 per academic year

*For the Intensive English Program only, students have an option to pay for a full Fall or Spring semester (16 weeks) at a discounted price (\$5,213) or pay for a single 8-week session (\$3,013). The discounted price will be applied only if students are enrolled in both Fall 1 & 2 sessions or Spring 1 & 2 sessions. If students begin the program in Spring 2, Summer, or Fall 2, the discounted price will not be applied.

SECTION 1: STUDENT INFORMATION AND LIST OF DEPENDENTS

Family (Last) Name: _____

Given (First) Name: _____

Middle Name: _____

City and Country of Birth: _____

Country of Citizenship: _____

If you are married and plan to have your dependents live in the U.S. while you are attending California State University, East Bay, please list your dependents below. *Additional assets are required for each dependent: \$5,000 for your spouse and \$5,000 for each child per academic year.*

Family Name, Given Name	Date of Birth (mm/dd/yyyy)	Country of Birth	Relationship to Student
1.			
2.			
3.			

***Please attach a copy of your dependents' passports.**

I certify that the information in this document is true, complete, and accurate.

X _____
Signature of Student (application cannot be processed without a written signature)

_____ Date

Section 2: SOURCES OF FUNDS

YOU MUST PROVIDE REQUIRED DOCUMENTATION (bank statements, letter, or seal).

Financial documents that demonstrate proof of funding must be in English and must:

- Be an official bank statement or bank letter on letterhead with a stamp/seal and/or bank officer's signature.
- Demonstrate at least the minimum total estimated expenses for one semester or one academic year.
- Include an issue date that is within the recent 12 months of when you submit your application.
- Include the account holder's name.
- Include a specific amount in dollars (USD).

ACCEPTABLE TYPES OF DOCUMENTATION:

- **Bank Letters**
- **Bank Statements** (Savings or Checking Accounts)
- **Fixed/Term/Time Deposits** (must be withdrawable at any time without penalty)
- **Loan Letters**
- **Scholarship Letters** (from private sources, government, schools, etc.)
- **Solvency Letter** (a bank letter indicating that funds are immediately available to the individual)

NOT ACCEPTABLE TYPES OF DOCUMENTATION:

- **Employer Letters / Salary Statements**
- **Line of Credit Letters**
- **Provident (Retirement) Fund Statements**
- **Stock Market, Equity, or Mutual Fund Statements**
- **Life Insurance Policy**

Please enter the amount of funds below: Minimum amount is the estimated cost for the length of your study. See page 1.

\$ _____ PERSONAL FUNDS

\$ _____ SCHOLARSHIP, GOVERNMENT, OR OTHER AGENCY FUNDS

\$ _____ FAMILY OR PRIVATE INDIVIDUAL AS SPONSOR

Sponsor's Name: _____ Relationship: _____

Sponsor's Complete Address: _____

Sponsor: This is to certify that I (we) the undersigned agree to provide the funds required for study at CSUEB and that I (we) are submitting financial document(s) indicating the availability of these funds.

Sponsor's Signature: X _____ Date: _____

HEALTH INSURANCE COMPLIANCE AGREEMENT

AGREEMENT TO OBTAIN AND MAINTAIN HEALTH INSURANCE COVERAGE

Website Link: [Global Academy International Student Health Insurance Plan](#)

I have read the terms above and agree to obtain and maintain health insurance coverage pursuant to CSU minimum requirements. I understand that I will not be allowed to register until I have provided proof of insurance that meets the stated requirements.

X _____
Signature of Student (application cannot be processed without a written signature)

Date

I-20 Letter of Consent for F-1 International Students

If you currently hold F-1 status or will be changing your visa status to F-1, please indicate if you need an I-20 from the Global Academy at CSU, East Bay. If you are unsure, consult either with the Immigration Service or with your School International Student Advisor.

A. Please check one:

- ☐ Yes, I need to be issued an I-20 when (or if) I am admitted to the Global Academy.
- ☐ No, I do not need to be issued an I-20 from the Global Academy.

B. If you answered "YES" above, check one below:

- ☐ I am currently residing outside the U.S. and will use the I-20 to enter the U.S. in F-1 status.

- ☐ I currently have an I-20 from _____

(WRITE COMPLETE SCHOOL NAME, AND **INCLUDE COPY OF I-20 WITH THIS FORM**).

My SEVIS number is N _____, and will expire _____

**Students transferring from another institution in the U.S. will receive an admission letter first. After completing the transfer process, new I-20 will be issued following New Student Orientation and class registration.*

- ☐ I am currently in the U.S. in a non-immigrant status other than F-1, and plan to change my status to F-1.

My current nonimmigrant status is _____, and will expire _____

If yes, please submit a **copy of your current visa with your application.*

- ☐ I have an I-20 from CSU East Bay for _____

(WRITE NAME OF PROGRAM, AND **INCLUDE COPY OF I-20 WITH THIS FORM**)

My SEVIS number is N _____, and will expire _____

- ☐ I am on OPT, which will expire _____

If yes, you must submit a **copy of your EAD card with your application.*

- ☐ I am currently out of status, and must be reinstated.

- ☐ None of the above (explain): _____

C. Written consent of the student must be received before releasing data about the student to other persons. If you wish to authorize someone to check your application status, please list the names below:

- | | | | |
|----|-------------|------------|-------------------------|
| 1. | _____ | _____ | _____ |
| | Family Name | Given Name | Relationship to Student |
| 2. | _____ | _____ | _____ |
| | Family Name | Given Name | Relationship to Student |

I certify that the information in this document is true, complete, and accurate.

X _____
Signature of Student (application cannot be processed without a written signature)

Date