Danielle Saguil
Vice President of Student Affairs
2012 – 2013 Academic Year
To Whom it May Concern:

Hello! I am Danielle Saguil and I would love the privilege to serve the Residence Hall Association as your Vice President of Student Affairs for the 2012 – 2013 academic school year. I am going on to my third year at San Jose State University and am majoring in Hospitality, Recreation, and Event Management.

In Fall 2010 my involvement in the Residence Halls took off when I served as Publicity Officer of the Bricks Hall Government. As the year continued, I discovered how much I loved being involved in the community. My participation in the Residence Halls during freshman year encouraged me to change my major from Forensics: Concentration in Chemistry to Hospitality, Recreation, and Event Management and to run for the Residence Hall Association’s Vice President of Student Affairs the following year.

As I continue my involvement in the housing community and pursuing my career in the field of Hospitality, my interest and love for being a part of the Residence Hall Association has grown significantly. Thanks to my classes and all of the lovely members of the Residence Hall Association, I learn more about how I can utilize my leadership skills and abilities in the housing community. Everyday, I eagerly go into class to learn how I can apply the content provided to my position as Student Affairs and my involvement in the residence halls. I have grown so close with the executive board members and hall government members that I can truly call you all my family, who I absolutely love working with!

During these last two years of involvement I have gained exceptional leadership, communication, and people skills. I know that I am capable of applying my new and enhanced skills to the development of the new upcoming housing community. Also, this past year I have learned strengths and weaknesses of the Residence Hall Association, and if re-elected I can contribute even more to improve the development of the organization and the residence halls.

My vision, love, and interest for the Residence Hall Association and the position, Vice President of Student Affairs, continuously grows as I get more involved with the housing community! I cannot wait to bring into action what I have planned for the upcoming 2012 – 2013 academic year!

Sincerely,

Danielle Saguil
Accomplishments

- Provided genuine leadership, vocational, and educational experiences and skills to members of the Housing Advisory Panel
- Made more residents aware of the Housing Advisory Panel and its purpose by tabling at each building every two weeks
- Created monthly diverse programs for causes that allowed residents to be more active in their larger communities
- Maintained strong relationships with hall government Vice Presidents
- Maintained communicable and professional relationships with members of University Housing Services, Diversity Committee, and the Residence Hall Association.
- Became more accessible to all members of the residential community via tabling

Goals for the 2012 – 2013 Academic Year

- Continue to provide excellent leadership, vocational, and educational experiences and skills to members of the Housing Advisory Panel
- Continue to maintain strong relationships with Vice Presidents
- Continue to maintain communicable and professional relationships with members of UHS, Diversity Committee, and RHA
- Continue to make more residents aware of the Housing Advisory Panel
- Create more large scale diversity and advocacy programs that appeal to residents
- Create and maintain more interpersonal relationships with residents
- Reach out and become more affiliated with community organizations for programming

New Ideas

- Create a monthly Housing Advisory Panel Newsletter and/or E-letter that keeps residents updated on what HAP committee and diversity committee are doing, as well as the town hall meetings held each semester
- Collect emails from HAP concern forms and create an embankment of resident’s emails that want to be updated on housing improvements, HAP, etc.
- Creating a more inclusive name of all hall governments in the Residence Hall Association
- Create an online survey that residents can access anytime to express their comments, questions, and concerns about housing
- Create a HAP committee incentives program to motivate Vice Presidents
Time Commitments for the 2012 – 2013 Academic Year

I will take on a course load of at least 12 units, but no more than 18 units per semester.

So what does this mean? Time for YOU!
Profile:
- Exceptional team-worker
- Potential to take on added responsibilities
- Capable of working with a fast-paced environment
- Strong motives and detail oriented
- Organized
- Reliable

Work Experience:
*Ice Cream Server*, Loard’s Ice Cream and Candy
March 2010 – September 2010
Provide quick, superlative customer service, opening and closing, money handling, cleaning, restocking, scheduling, and inventory

*Vice President of Student Affairs*, The Residence Hall Association
June 2011 – Present
Plan and implement diversity and advocacy programs, plan Town Hall Meetings, tabling for the Housing Advisory Panel, and serve as Chairperson of the Diversity Committee

Extracurricular Activities:
*Publicity Officer*, Hall Government
Fall 2010 – Spring 2012
Organize and provide educational/social programs for residents, fill out money request forms, and approval/rejection of money requests

*Volunteer*, United Way, “MLK Feed the Dream Celebration”
January 15, 2011
Volunteered to help collect non-perishable items for King County’s food bank

Education:
726 South Main St. High School Diploma
Salinas, CA 93901

*San Jose State University* 8/2010 - Present
One Washington Square B.A in progress
San Jose, CA 95112
Christopher Benedictos
438 Montgomery St.
Salinas, CA 93907
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To Whom It May Concern:

I am writing this letter to strongly recommend Danielle Saguil for Vice President of Student Affairs of the Residence Hall Association. I have known Danielle for four years and have worked with her for a period of seven months at Loard’s Ice Cream and Candy.

Ms. Saguil is a very determined and responsible individual who has the ability to succeed in anything she sets her mind to. Ms. Saguil is extremely outgoing, but does not let her shining personality blind her from getting the job done.

Her inspiring energy in the work environment is very enlightening. When we were co-workers at Loard’s Ice Cream and Candy, I could not believe how refreshing her personality was. It was easy to see that Ms. Saguil was determined to become an assistant manager of the ice cream shop. Due to store closure, she did not receive the opportunity. However, when the store was open, she managed the operations of the store, greatly. She had the ability to delegate tasks efficiently and provide excellent customer service when under pressure. Her significant people skills allowed her to receive four employee of the month awards. To this day, Ms. Saguil remains a legend of the shop because we had many customers who were mesmerized by her welcoming and exciting personality.

Ms. Saguil demonstrates the indefinite skills and abilities to be successful in the leadership role of Vice President of Student Affairs. She is a strong leader and has outstanding people and communication skills. Also, Ms. Saguil is capable of quickly identifying problems and providing excellent solutions. Not only is she very organized and professional in the work environment, but in all aspects of her life. On a daily basis, I receive the opportunity to see how she delegates and prioritizes school, work, and personal life. She is constantly on a schedule and does not rest until all-important tasks are completed.

Ms. Saguil has an energizing personality and would be a great contribution to San Jose State University’s Residence Hall Association.

Sincerely,

Christopher Benedictos
March 3, 2012

To whom it may concern:

My name is Sasha Wallace, and I would like to recommend Danielle Sagui for Vice President of Student Affairs for the Residential Hall Association (RHA). I have known Danielle since the fall semester of 2010, when I advised the Bricks Hall Government, and she served as one of the publicity officers. During her time as a hall government member, Danielle was very instrumental in planning many events for the Brick’s residents. In November 2010, Danielle organized a program called the “Great Turkey Race” where residents went on a scavenger hunt trying to answer different questions around campus in order to win gift certificates, and the grand prizewinner went home with an iPod. She came up with the trivia questions herself and requested money for the program from Bricks Hall Gov. and RHA. Danielle is a tenacious person, who comes up with excellent programming ideas and makes sure the events transpires in timely fashion.

Not only does Danielle plan successful events, she also has a confident demeanor and comes up with creative solutions when challenges arise. During the first week of May 2011, the Bricks Hall Gov. hosted their end of the year banquet. Due to time restraints, the government was unable to book a dj, so Danielle brought her laptop to the venue so that there would be music during the dinner portion. Danielle was also the MC for the night and facilitated games for the attendants, including a dance contest, best style, best walk, and a best comedian competition. Danielle was confident and poised when she lead the activities, and many residents enjoyed participating in the games presented during the banquet.

Danielle currently serves as the Vice President of Student Affairs for RHA, and if she is re-elected, I know that she will continue doing a fabulous job. Please feel free to contact me if you would like any supplementary information regarding Danielle.

Sincerely,

Sasha Wallace
Assistant Residential Life Coordinator
University Housing Services