Below is a brief outline of the rights and responsibilities that you have as an active participant in this Housing Conduct Meeting. In order to effectively represent yourself in this meeting, it is crucial that you read and understand the important role you have in this process.

Please address any questions directly to your conduct hearing officer either during or after this meeting.

<table>
<thead>
<tr>
<th>REVIEW</th>
<th>DIALOGUE</th>
<th>SUPPORT</th>
<th>STEPS FORWARD</th>
</tr>
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<tbody>
<tr>
<td>Throughout this conduct meeting you have the right to a <strong>written notice</strong>; you can review any and all reports previously created regarding your alleged involvement in a policy violation.</td>
<td>You have the right to <strong>advocate for yourself</strong> which can include providing context, evidence, and supporting information related to your case. You also have the right to remain silent.</td>
<td>It is your responsibility to completely and honestly communicate your case details to your Conduct Hearing Officer and provide any supplemental evidence.</td>
<td>You have the right to either agree to a written <strong>settlement agreement</strong> of findings and sanctions or to proceed to a <strong>hearing</strong>.</td>
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<tr>
<td>It is your responsibility to actively engage in the review of these documents and ask questions to your conduct hearing officer when necessary.</td>
<td>It is your responsibility to exercise this right if you are in need of additional support throughout any Housing Conduct Meetings.</td>
<td>It is your responsibility to either agree to move forward with a settlement agreement or exercise your right to a hearing.</td>
<td></td>
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</tbody>
</table>