Oakland Parks, Recreation, & Youth Development

2022 Part-Time Employment Opportunities

Please visit our website for more detailed information on the positions, salaries, and to apply.

Applications are accepted online only at: www.oaklandca.gov/jobs

Recreation Aides:
Apply between February 7 and March 18, 2022
(Entry-level) Provide support to Recreation Leaders in conducting programs and activities, assist with supervision of youth, help mediate conflict resolution when needed, display role model behavior to youth. Responsible for helping to maintain control of safety and organization of recreation facility. May perform clerical and office functions (including data entry using Perfect Mind system) and organization of office space. Additional duties may vary by unit.

Recreation Leaders:
Apply between February 7 and March 18, 2022
In addition to Recreation Aide duties, primarily responsible for providing customer service (parent and patron interface), working collaboratively with colleagues, displaying role model proper behavior, light cleaning as needed, maintenance of supplies, equipment, snack prep, coaching sports teams, and training junior counselors. Must demonstrate qualities of organization, ability to lead others, display strong positive role model behavior to youth and other staff, and ability to adapt to new and varied programming, activities and processes. Additional duties may vary by unit.

Recreation Attendant:
Apply between February 7 and March 18, 2022
(Entry-level) Provide customer service to patrons, oversight of facility and grounds (including park and parking lot), clerical and office functions (including data entry using Perfect Mind system, receipt of monies etc.), light cleaning as needed, organization of office space, knowledge of (able to provide) information regarding facility/park monies etc., light cleaning as needed, organization of office space. Additional duties may vary by unit.

Sports Official:
Apply between February 7 and March 18, 2022
Share your passion officiating youth and/or adult sports games. Communicate with other sports officials, coaches and players, make quick but well-informed decisions and enforce game and facility rules. Locations vary by game schedule.

Aquatics:
Open Continuously

Lifeguards – Responsible for the safety of all swimmers during open swim hours and rentals for the Oakland community. Enforce facility rules and provide customer service. Teach swim lessons for all ages. Current American Red Cross Lifeguarding/First Aid/CPR/AED certification is required.

Water Safety Instructors – Provide swim instruction to all ages and ability levels using the American Red Cross water safety guidelines for the Oakland Community. Coordinate day-of-swim lesson program and provide direction to non-Water Safety Instructors. Lifeguarding duties apply. Current American Red Cross Water Safety Instructor (WSI) and Lifeguarding/First Aid/CPR/AED certifications are required.

Pool Managers – Work with management to directly operate pool facilities and schedule staff. Provide leadership and direction to Lifeguards and Water Safety Instructors. Lead in-service trainings for staff, conduct facility inspections, and provide feedback to management. Current American Red Cross Water Safety Instructor (WSI) and Lifeguarding/First Aid/CPR/AED certifications are required.

Contact your local Recreation Center or City of Oakland’s HR department to make an appointment for application assistance. Human Resources 510-238-3112

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Pool Managers – Work with management to directly operate pool facilities and schedule staff. Provide leadership and direction to Lifeguards and Water Safety Instructors. Lead in-service trainings for staff, conduct facility inspections, and provide feedback to management. Current American Red Cross Water Safety Instructor (WSI) and Lifeguarding/First Aid/CPR/AED certifications are required.

Are you a Recreation Specialist?
Apply between February 7 and March 18, 2022
Share your passion with visitors and residents of Oakland. Under direction in Parks and Recreation responsible for planning and implementing specialized programming (including but not limited to dance, karate, cooking, fitness training, etc.) to meet the needs and interests of Oakland’s diverse community. Specialists may provide programming at one or multiple locations depending on demand for programming. Specialized programming may require seeking outside funding (i.e. seeking partnerships and collaborations with outside groups and/or seeking grants). Tracking and maintaining program participant information. Specialists are also responsible for doing community outreach for specialized programs.

OPRYD information: www.oaklandca.gov/jobs

*Some opportunities are available for on-going employment

Join the OPRYD Team!