CSUEB F1 International Student Application Workshop for Fall 2022

December 8, 2021
Your Hosts Today

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Agenda

● Application Deadlines
● Tuition & Fees
● Admission Checklists and Process
  ○ Undergraduate
  ○ Graduate
● Cal State Apply Tips
● Document Submission
● Checking your Application Status
● I-20 & Admission Letter
● Scholarships
● Helpful Links & Reminders
● Q & A
## Application Deadlines

**Fall Semester 2022 (Classes start 8/17/2022)**

<table>
<thead>
<tr>
<th>Application Filing Period</th>
<th>Undergraduate (First-Year Freshmen &amp; Upper Division Transfer)</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Application Filing Period</strong></td>
<td>October 1, 2021 – May 1, 2022  Programs with earlier deadlines: Nursing (upper division transfer only) - 2/15/2022</td>
<td>October 1, 2021 – May 1, 2022  (Programs with earlier deadlines: Social Work MSW - 12/1/2021  Nursing (2nd Bachelor's) - 12/15/2021  Speech Language Pathology - 1/15/2022)</td>
</tr>
<tr>
<td><strong>Unofficial Document Deadline</strong></td>
<td>May 15, 2022</td>
<td>May 15, 2022</td>
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<tr>
<td><strong>Official Document Deadline</strong></td>
<td>Documents must be submitted prior to registering for classes</td>
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</tbody>
</table>
Tuition and Fees (Fall 2021)

<table>
<thead>
<tr>
<th>Programs</th>
<th>Tuition</th>
<th>Total for I-20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong> (Based on 12 units/semester)</td>
<td>$16,499</td>
<td>$37,174</td>
</tr>
<tr>
<td><strong>Graduate</strong> (Based on 9 units/semester)</td>
<td>$15,557</td>
<td>$36,232</td>
</tr>
<tr>
<td><strong>Graduate Business</strong> (MBA/MSBA) (Based on 9 units/semester)</td>
<td>$20,417</td>
<td>$40,092</td>
</tr>
</tbody>
</table>

Living expenses = $19,000 (Varies from student to student)
Health Insurance = $1,675 (+additional if study in Summer)

★ Fees are subject to change. ★ Payment plans are available.
# Undergraduate Admission Checklist

<table>
<thead>
<tr>
<th>English Proficiency</th>
<th>FIRST YEAR FRESHMEN</th>
<th>TRANSFER</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL 61 (ETS TOEFL code=4011) / IELTS 6.0</td>
<td>TOEFL 61/IELTS 6.0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GPA</th>
<th>FIRST YEAR FRESHMEN</th>
<th>TRANSFER</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>2.0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Required Documents</th>
<th>FIRST YEAR FRESHMEN</th>
<th>TRANSFER</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Apply online at <a href="http://www.calstate.edu/apply">www.calstate.edu/apply</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Pay $70 non-refundable application fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Submit unofficial academic records (Transcripts and Proof of High School Graduation from schools outside of the US) in native language with English translation, if needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Submit official transcripts from US schools</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Undergraduate Admission Process (4-6 weeks)

File an application at [Cal State Apply](https://www.calstate.edu/apply)

1. Upon receipt of the application, CSUEB will send an email to the student with the NetID (ab1234).
2. Please allow up to 2 business days for a completed Cal State Apply application to be reflected in CSUEB’s system.

2. Upload Unofficial Documents via link sent by International Admission Office. (Link is sent 2 days after student receives netID by email.) Please **do not** send documents by email.

- Net ID is required in order to submit documents.
- Provide unofficial transcripts and test scores via upload link
- Please note: *If the student previously submitted academic records in the last year, please email IAO@csueastbay.edu for further assistance; the student does not need to re-submit them.*
- Once documents are submitted, the document upload link will be inactivated to avoid duplicate submissions.
- IAO will review the documents and will email the student if anything is outstanding
Graduate Admission Checklist

- TOEFL score of 80 (ibt) or IELTS score 6.5
- A degree awarded by an accredited university equivalent to a four-year U.S. bachelor degree with the equivalent of a 2.5 GPA or higher
- Must also meet other standards for graduate study established by the academic department.

Apply online at www.calstate.edu/apply

Pay $70 non-refundable application fee

Required documents:

- Unofficial undergraduate academic records (transcripts and degree certificates) in native language with English translation, if needed (secondary school completion not required)
- Unofficial test score reports, if required • TOEFL/IELTS
- US transcripts they must be official

Additional Requirements for Graduate Applicants:

Contact the academic department of the program to which you are applying. There may be additional documentation required by the department for consideration of admission to the graduate program.
# Graduate Admission Process (6-8 Weeks; varies by program)

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
<td>File application at <a href="https://www.csueastbay.edu/apply">CalState Apply</a>. Upon receipt of the application, CSUEB will send an email to the student with the NetID(ab1234).</td>
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</tbody>
</table>
| **2** | **Submit Required Documents:**  
  IAO Office: Upload unofficial TRANSCRIPTS, DEGREE CERTIFICATES, TOEFL/IELTS results ONLY via link sent by International Admission Office.  
  Graduate Dept: Check with graduate department to see if supplemental materials are required. If so, Send DEPARTMENT APPLICATION, GMAT/GRE, PERSONAL STATEMENT, RECOMMENDATION LETTERS, etc.  
  - Net ID is required in order to submit the application documents  
  - Provide unofficial transcripts and English proficiency test scores only.  
  - Please note: If the student previously submitted academic records in the last year, email IAO@csueastbay.edu for further assistance; the student does not need to re-submit them.  
  - See department website for additional requirements by program |
| **3** | Review the Personal To Do List & Application Status on [MyCSUEB](https://www.csueastbay.edu/mycsueb).  
  - After document submission, please allow for processing times of 2-3 weeks for IAO to update student’s To Do List.  
  - Students can access MyCSUEB to check their application status under the application tab and underneath the heading Admission. |
Cal State Apply Tips

● Don’t wait! Avoid unnecessary stress of waiting until the deadline to apply. The sooner you complete your application, the sooner you will get a decision.

● Be sure to use a current email address and that you enter it accurately in Cal State Apply as this email address will be used to follow up with you on your application.

● Refer to the International Application Guide or Applicant Help Center if need assistance with the online application. You will find their contact information and Live Chat options on the Help Center website. Live Chat is the fastest way to receive assistance.

About the Applicant Help Center
Use this guide as a supplement to the instructions provided in the Applicant Help Center. To access the Applicant Help Center, click on your name in the upper-right hand corner of the Cal State Apply application.
Cal State Apply Tips

● Be sure to select F-1 visa status if you plan to request a student visa-if you fail to do this, we will not know that you need an I-20

Completing your Extended Profile

Be sure to answer questions on the Extended Profile correctly. The application is dynamic, meaning that answers you provide on the Extended Profile determine what question blocks (tiles) appear for the remainder of the application and what programs (majors) are available for you to choose. Come back to your questions on the Extended Profile any time if you need to make corrections by clicking your name on the top right-hand corner.

Residency – F1 and J1 Visa

If you have or will require an F1 Visa (student) or J1 Visa (exchange) to study at the CSU, select Yes

4. Residency

* Do you have or will you require an F1 Visa (student) or J1 Visa (exchange) to study at the California State University (CSU)?

- Yes
- No
Cal State Apply Tips

• Some CSUEB graduate departments are now collecting supplemental documents via the 4th quadrant (Program Materials section) of Cal State Apply:

**Programs collecting Statement of Purpose (SOP) documents only:**
- Elearning
- Mathematics
- Pre-professional Health Academic Program (PHAP)

**Programs collecting more extensive documents:**
- Communication: letters of recommendation, unofficial transcripts, question, writing sample, SOP
- Health Care Administration (extension only): statement of purpose, resume/CV
- Music: letters of recommendation, links to performances, resume/CV, SOP
- Statistics and Biostatistics: letters of recommendation, unofficial transcripts, questions, SOP

• **NOTE:** If letters of recommendation are required by the department, your application will not be completed until all required recommendations have been completed and submitted to Cal State Apply.
Cal State Apply Tips

- Be sure to select international applicant/F-1 visa status - if you fail to do this, we will not know that you need an I-20
- If you are working with a recruitment agent, please list them (you will also be required to submit a signed Student Consent for Release of Information to allow us to discuss your application with the agent)
- Some graduate departments are now collecting supplemental documents via the 4th quadrant (Program Materials section) of Cal State Apply:
  - Programs collecting Statement of Purpose documents only:
    - Elearning
    - Mathematics
    - Pre-professional Health Academic Program (PHAP)
  - Programs collecting more extensive documents:
    - Communication: letters of recommendation, unofficial transcripts, question, writing sample, statement of purpose
    - Music: letters of recommendation, links to performances, resume/CV, statement of purpose
    - Statistics and Biostatistics: letters of recommendation, unofficial transcripts, questions, statement of purpose
    - Health Care Administration (extension only): statement of purpose, resume/CV

The four parts (quadrants) of your application

Click the My Application tab to complete the rest of your application. You must complete all sections for a quadrant to show as complete. All quadrants must be complete to submit your application.

- Personal Information
- Academic History
- Supporting Information
- Program Materials

This shows your progress towards completing all the required information for this quadrant.

*Don’t skip the Program Materials section. Even if it appears complete, be sure to click and read the Program Materials quadrant as there is usually important information about the program(s) you are applying to in this section.
Submitting your application

You are ready to submit when the four quadrants show complete (green) and when the status on the program (in the Submit Application tab) has also turned green.

Review the Summary Page carefully before submitting
Note any warning symbols and red text that may require you to update or fix something in your application before submitting.
When Your Online Application is Complete

• In general, the Cal State Apply application is complete when:
  
  ✓ Your application fee payment was submitted and marked as received.
  ✓ You submitted your application and received an email confirming it was successfully submitted. *Make note of the CAS ID number from this email as it may be needed if you have questions about receipt of your application.*

• Once the Cal State Apply application has been submitted, the information on the application cannot be added to or edited by logging back into Cal State Apply, except adding new test scores into standardized tests.

• If you have updated information or want to correct a mistake on your application after the Cal State Apply application has been submitted, please contact the International Admissions Office for assistance.
After Your Online Application is Complete

• Once the online application is complete, applicants are responsible for monitoring the status of an application and submitting required documentation to the campus.

• CSUEB’s International Admissions Office will correspond with you directly via email regarding submission of required documents for international admission. Your application cannot be evaluated until these documents are received.

• Academic Departments may also require additional documents. Check the website of the program you are applying to for their requirements. Failure to submit all required materials may jeopardize your eligibility for admission consideration.
Application Stages

After we receive your Cal State Apply application, you will receive an upload link from IAO to submit documents (transcripts and English proficiency).

Please allow 2-3 weeks for processing.

Your documents will be evaluated by an International Admissions Counselor in IAO to see if you meet university admission requirements.

Admission Decision

Complete I-20 Consent Form

If you are admitted, you will be prompted to submit financial documents and an I-20 consent form.

Receive I-20

Key
- Steps that require your action
- Steps that require your patience

Application Received

Application Incomplete

If any required documents are not submitted, the status will be updated to Incomplete. IAO will email you to advise what it missing.

Application Complete (evaluation)

IAO will send you a new link to upload outstanding documents.

2-4 weeks

Most Undergraduate apps

Grad apps + BS Nursing

Graduate and BSN applicants must also meet requirements set by departments (they will evaluate any supplemental documents required by the department including the GRE/GMAT if required).

Pending Graduate/Department Review

4-6 weeks
Unofficial Document Submission Process

- Note: the document upload link is unique to each applicant
- Enter applicant’s name and NetID (if NetID doesn’t match the record it will be rejected)
- Enter term applied for
- Enter academic level

Once these are completed, additional dropdown information will appear for each applicant type tailored to the applicant.

*The form can only be submitted ONCE.*
Unofficial Document Submission for First Time Freshmen

- forms are dynamic - once you click on a button additional options related to that selection will appear below them
- SAT/ACT submission is optional
- form may only be submitted once; do not resend using the same link or email documents as well
Unofficial Document Submission for Transfer Students

- Students should submit transcripts from each college or university attended.
- Students sign to confirm they understand official transcripts will also be required if they are admitted.

English Proficiency

All applicants to Cal State East Bay must provide evidence of English proficiency which is determined by scores on either one of these two tests: TOEFL or IELTS. Please make sure that you send your official scores to Cal State East Bay. Under certain conditions, you may be eligible for a waiver. Please review the Undergraduate English Proficiency Requirement.

Please select one of the following: *
- I am submitting a TOEFL/IELTS score report.
- I am requesting an English proficiency waiver.

Transcripts

I understand that if I am accepted to Cal State East Bay that my admissions will not be complete until Cal State East Bay receives my official academic documents directly from the schools that I attended. I also understand the meaning of official documents as described here.

Print your full name in the box below to acknowledge that you have read and understand the information above.

Full Name *

You have two options to consider how we examine your documents. You can choose to have all official documents sent to us right away, which is highly recommended for those students with transcripts from the US. If getting your transcripts may take time, you can choose to submit your unofficial transcripts for consideration. If you are admitted to Cal State East Bay, you will not be permitted to enroll until ALL official transcripts are received. *The University reserves the right to determine what constitutes an official document.

- I will submit unofficial documents via document collection portal for admission purposes only.
- I will submit official documents directly to Cal State East Bay. I understand that my application will only be processed once all required official documents are received by the International Admissions Office.
Unofficial Document Submission for Graduate and Credential Students

- students will get different instructions depending on where their documents are from (e.g. US, India, China, other)

Graduate

English Proficiency

All applicants to Cal State East Bay must provide evidence of English proficiency which is determined by scores on either one of these two tests: TOEFL or IELTS. Please make sure that you send your official scores to Cal State East Bay. Under certain conditions, you may be eligible for a waiver. Please review the Graduate English Proficiency Requirement.

Please select one of the following:
- I am submitting a TOEFL/IELTS score report.
- I am requesting an English proficiency waiver.

Transcripts

I understand that if I am accepted to Cal State East Bay that my admissions will not be complete until Cal State East Bay receives my official academic documents directly from the schools that I attended. I also understand the meaning of official documents as described here.

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- I will submit unofficial documents via document collection portal for admission purposes only.
- I will submit official documents directly to Cal State East Bay. I understand that my application will only be processed once all required official documents are received by the International Admissions Office.

Please Note: This form can only be submitted once.
Check your Application Status via MyCSUEB

- Login to MyCSUEB to check your “Application Status” (under the application tab and underneath the heading Admission) and “Personal To Do List”.

- Please allow for standard processing times of 2-3 weeks after submission of documents for IAO to update the student’s To Do List.

- NOTE: This is the same place we will check if you ask us what your status is—*it’s more efficient for you to check yourself than to ask us.*

- NOTE: MyCSUEB is unavailable during the following periods for scheduled maintenance: Every Wednesday night from 7-10 pm Pacific Time

- Firefox is the recommended browsers for use with MyCSUEB

- For assistance or questions about NetID or resetting passwords, please visit the NetID page online or contact the servicedesk@csueastbay.edu.
**Admission & I-20 Process**

1. **Admission Decision**
   - Upload Financial Documents via Link sent by CSUEB SEVIS/I-20 Team

2. **I-20 SENT**
   - Once an application is complete (all documents received):
     - Undergrad apps take 2-4 weeks for a decision
     - Grad applications can take 4-6 weeks or longer
     - Complete online I-20 consent form
     - Upload copy of passport and verification of finances (bank statements, scholarship letters, etc)
     - Sponsors need to fill out an I-20 Sponsor Endorsement Letter of Consent (I-20 will be held up if sponsor doesn’t submit)
     - Note: maximum # of sponsors = 3
     - Please allow 2-3 weeks for I-20 processing after all financial documents are received and approved

3. **I-20s are currently being signed electronically and sent by email with the admission letter.**
Sample email to admitted student with online I-20 consent form

- Automatically sent to student’s horizon email when student is admitted
- Link is specific to student receiving it.
- To submit additional documents after initial upload, please email csueb.i20@csueastbay.edu
- When the documents is submitted, the student will receive an auto message saying “Thank You”.
- Upon review by CSUEB SEVIS team, if there is an issue with documents or anything is outstanding they will email the student.

Dear student,

Congratulations on your admission to California State University, East Bay.

Our records show that you are planning to attend CSU East Bay as an international student with F-1 non-immigrant status. In order for us to prepare the proper immigration documents, we will need you to respond to the following questionnaire:

I-20 Consent and Declaration of Finances

Please review the F-1 International Student Handbook which is posted online at: http://www.csueastbay.edu/cie/files/docs/pdfs/f-1-handbook.pdf. It has a wealth of information covering immigration and arrival on campus, academics, on-campus services and activities, housing and transportation options, and much more. You will be getting a hard copy of this handbook during orientation.

Please let us know if you have any questions.

CSUEB Team
Regards,
SEVIS Records Representative
Sample of Sponsor Information form

If student has indicated they wish to include a family member or someone else as a sponsor on their form, the person listed will receive an email with link to form at right.

Sponsor enters:

- student’s name and relationship to sponsor
- the amount the sponsor will contribute
- email address of the sponsor
- electronic signature and acknowledgement
Sample I-20 email

- When I-20 is complete, it is sent by email to the student’s horizon email.
- The SEVIS number is also included in the email.
- Email contains link to admitted student checklists, information to help students prepare for the visa interview and arrive on campus, as well as the complete International Student Handbook.
Scholarships Portal

www.csueastbay.edu/scholarships

- Portal Open November 1 – March 2 (some awards have earlier priority deadline)
- Search for scholarship opportunities by major, academic program, interests, and more! Portal also includes external scholarships.
- International students eligible for merit-based awards
- Most Scholarships range from $300 to $3000
- Many awards are designated for returning students
- Must complete Cal State Apply Application first
- Apply and submit essays via scholarship portal
- Awards are available on an academic year basis

Global Honors Scholarship Recipient, 2020-21
Lixian Zhang from China
Scholarships for Undergraduate International Students

- **Global Excellence Scholarships**
  - For first time freshmen only
  - Waives all non-resident tuition (over $11,000)
  - Requires SAT/ACTs
  - Renewable up to 4 years total

- **Global Honors Scholarships**
  - Non-renewable award for any undergrad
  - Waives some non-resident tuition (over $2,000)
  - Requires 3.3 grade point average
Before Registering for Classes

- **Know your NetID** (Student ID) : ab1234
- **Accept Admission Offer** log into MyCSUEB ([my.csueastbay.edu](http://my.csueastbay.edu)) & look for the “Accept Admission” link on the left side of the page (undergraduate students will then be charged $110 for orientation)
- **Check MyCSUEB “To Do List”** to complete required items which may include submission of documents, COVID vaccine certification, required trainings, and/or purchasing health insurance.
- **Check MyCSUEB for any possible registration holds.**
- **Review the “important dates”** webpage for enrollment periods
- **See website for How to Register for Classes:** [www.csueastbay.edu/registrar/register](http://www.csueastbay.edu/registrar/register)
Helpful Links

- [MyCSUEB](#)
- [Admission requirements](#)
- [Document Submission Guidelines](#)
- [I-20 Process and Timeline](#)
- [Admitted students checklist](#)
- [Video gallery](#)
- [Important Dates](#) includes enrollment periods and fee payment deadlines
What’s Expected on Campus next Fall?

- Majority of Fall classes will be in person or hybrid format.
- CSU system requires anyone who plans to be on campus to submit proof of COVID vaccination (FDA or WHO approved) or have a valid exemption.
- Unvaccinated people must be tested weekly.
- Follow [www.csueastbay.edu/coronavirus-information](http://www.csueastbay.edu/coronavirus-information)

New library opening soon! CORE building expected completion Spring 2022!
Academic Calendar

CSUEB is on a semester calendar:

- **Fall semester classes start:** August 17, 2022
- **Thanksgiving/Fall break:** November 21-25, 2022
- **Last day of Fall classes:** December 9
- **Fall exams:** Dec 12-17

- **Spring semester classes start:** January 17, 2023
- **Spring break:** March 27-31, 2023
- **Last day of Spring classes:** May 5, 2023
- **Spring exams:** May 8-13, 2023

- **Summer Session 2022:** May 30- July 29, 2023

Dates subject to change. See online catalog for link to full Academic Calendar.
Including your I-20!
Thank you!

Follow-on questions?
Contact us for support anytime

International Admissions Office

- iao@csueastbay.edu
- +1 (510) 885-7571
- @csuebcie
- www.Instagram.com/csueb_international
- WeChat: qq503421502
- WhatsApp Business Account: +1 (510) 200-8342