PHAROS PRINT
- A QUICK GUIDE TO TOUCHLESS PRINTING -

STEP 1: CONNECT TO THE CSU EAST BAY WIFI

NOTE:
This step is required for use of the Pharos application

STEP 2: INSTALL THE "Pharos Print" APPLICATION

STEP 3: OPEN THE APPLICATION AND CONFIGURE FOR USE
SERVER ADDRESS: PIONEERPRINT.CSUEASTBAY.EDU
SERVER PORT: 443
LOG IN WITH YOUR CSUEB NETID AND PASSWORD

STEP 4: UPLOAD AND MANAGE YOUR PRINTS

BROWSE YOUR DEVICE FOR DOCUMENTS TO PRINT BY SELECTING THE UPLOAD BUTTON

STEP 5: VERIFY PAYMENT METHOD

THE PAYMENT METHOD TAB WILL DISPLAY YOUR CURRENT BAYBUCKS BALANCE AND DEPARTMENT FUND OPTIONS

Payment method:

USE THE SEARCH OPTION TO FIND A SPECIFIC DEPARTMENT FUND

NOTE: To access BayBucks, visit any Pharos enabled device to register your account.

STEP 6: SCAN THE PHAROS PRINT QR CODE ON THE DESIRED PRINTER TO RELEASE YOUR PRINTS

SELECT THIS BUTTON TO OPEN YOUR DEVICES’ CAMERA IN ORDER TO SCAN QR CODE

For additional resources, view the fully detailed guide at www.csueastbay.edu/