

CAL STATE EAST BAY PRE-LICENSURE NURSING PROGRAM – APPLICATION CHECKLIST

	WHAT IS IT?	SUBMIT TO	DID I SUBMIT IT?	FALL DUE DATE	SPRING DUE DATE	IS IT REQUIRED ?	OTHER DETAILS
Cal State Apply Application	secure application for general university admission, has separate deadlines and requirements	Cal State East Bay Admissions		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Yes, for transfer students	Current Cal State East Bay students do not need submit <i>UNLESS they will graduate BEFORE Nursing Program BEGINS</i> (such as graduating Spring 2025 and starting Nursing Fall 2025) Must have NetID to submit nursing application (see next category).
NursingCAS online application	secure system - collects Nursing applications and documents	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Yes	Find link on Cal State East Bay Nursing website or go to www.nursingcas.org ; Nursing Admissions staff can access. Cal State East Bay NetID required in order to submit the nursing application.
Official Transcripts from ALL schools attended	Documents showing what courses you completed and grades you earned	NursingCAS -and- Cal State East Bay Admissions		January 31	CSU Priority Deadline (Typically August 31st)	Yes	<ul style="list-style-type: none"> • ORDER TWO COPIES. • Send NursingCAS official transcripts from ALL colleges (including Cal State East Bay), even if not prerequisite classes; may be option send electronically. • Check Cal State East Bay admissions deadlines separately.
Official TEAS Exam score report (accept only 1 st , 2 nd , or 3 rd attempt, any version)	Required Nursing Program entrance exam.	Nursing Department		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Yes	<ul style="list-style-type: none"> • Must earn 70% minimum overall score AND 65% minimum English/ Reading scores to stay eligible. • Type score into NursingCAS, AND order official score report from ATI to send electronically to “CA State East Bay.” REQUIRES FEE AND TAKES UP TO 3 BUSINESS DAYS TO SEND AFTER TAKING EXAM. • Do NOT attach unofficial score report to NursingCAS.
Personal Statement	A few short-answer questions on personal attributes, skills and qualities	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Yes	Find form on Nursing Dept. website and upload completed form to NursingCAS Program Materials section (“Personal Statement”).

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Health and Community related experience form	Proof of paid or unpaid experience that contributes to wellness of community	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	No	<ul style="list-style-type: none"> • Minimum 75 hours in last 3 years • Find form on Nursing Dept. website and upload completed form to NursingCAS in Program Materials section ("Other"). • <i>**Also submit signed letter from organization as proof.</i>
Language Proficiency form	Proof of intermediate speaking/reading ability in language other than English	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	No	<ul style="list-style-type: none"> • Find form on Nursing Dept. website and upload completed form to NursingCAS in Program Materials section ("Other"). • Verification only accepted from language instructor or bilingual certification proof • <i>**If submitting verification from language instructor, also submit signed letter from language instructor.</i>
Military paperwork	Proof of military status, such as DD214	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Only if you are military	Upload proof to NursingCAS in Program Materials section ("Military Papers").
LVN license	Licensed Vocational Nurse	NursingCAS		CSU Priority Deadline (Typically November 30th)	CSU Priority Deadline (Typically August 31st)	Only if you are LVN	Upload proof to NursingCAS in Program Materials section ("License").

Questions? Call Cal State East Bay Nursing at 510.885.3481 or email nursing@csueastbay.edu