


Memorandum

To: College Deans

From: Edward S. Inch 
Provost and Vice President

Subject: Pilot: Assigned time for research and scholarship

Date: May 14, 2018

During Academic Year 2018-19, Academic Affairs will pilot a program to support a reduction in teaching workload for research and scholarship for eligible faculty.

Overview

Colleges may reduce a faculty member's workload for research and scholarship. At the end of each term, Academic Affairs will provide to the Colleges replacement costs at 3 WTU per eligible faculty member at the standard replacement rate of Lecturer Range B.

Eligibility

Per term, in the last week of each term, Academic Affairs will use the following eligibility criteria to determine the total replacement costs provided to the Colleges for that term:

1. The faculty member is a regular faculty member of Department within a College
2. The faculty member is a probationary tenure-track employee in their 3rd to 6th year of hire (but not in their terminal year of employment)
3. The faculty member is assigned a minimum of 9 WTU of direct classroom instruction after the assignment of 3 WTU assigned time for research and scholarship under this pilot, both verified in Instructor Term Workload.

Restrictions

- Replacement costs will not be provided in advance
- Replacement costs will not be provided in arrears as a result of a retroactive change in faculty workload
- The maximum replacement costs provided per eligible faculty member for the entire Academic Year will be 6 WTU (3 WTU per term) at whatever the current replacement rate is at the time of calculation.

Spring 2019

The following will be added to the eligibility criteria beginning Spring 2019 term:

THE CALIFORNIA STATE UNIVERSITY

4. The faculty member teaches no less than 15 Term FTES across all classroom teaching assignments per term. For reference, this is approximately a per term average class size of 25 students per 3-unit undergraduate lecture course.

Assessment

An initial assessment of the pilot will be conducted after census in Spring 2019 for consideration of continuation and any adjustments required therein.

Questions

Questions about this pilot may be addressed to:

Rafael Hernandez
Interim Associate Provost, Academic Resources
rafael.hernandez@csueastbay.edu
510-885-3711

CC: Chair, Academic Senate

ESI:rah