

## **Guidance on Grant-funded Faculty Buyout**

The normal workload of a full-time faculty member consists of two components each term:

- A. 12 weighted teaching units (WTU) of direct instructional assignments, and
- B. 3 WTU of indirect instructional activity such as student advisement, curriculum development and improvements, and committee assignments.

Faculty release time for grant-funded research, scholarship, and creative activities is calculated based on 15 WTUs each term for the actual number of WTU of release time requested.

For example, in the semester system, the budgeted cost of 3 WTU of grant funded release time (X) is  $\$X = (3 \text{ WTU}/30 \text{ WTU}) \times (9\text{-month base salary})$ . Thus, 3 WTU of release time is equivalent to 10% of the annual faculty workload.

Grant-funded release time can only be applied to the instructional load and faculty may not be released from any portion of the 3 WTU of indirect instructional activity.