

OFFICIAL STATE OF CALIFORNIA FLEET CARD

The Official State of California Fleet Card (Voyager) is for official state business only and can be used for the following:

- Purchase of regular unleaded fuel, alternative fuels, fluids and lubricants at over 10,500 retail locations throughout California. When purchasing fuel, drivers are required to purchase regular grade (unleaded) fuel only at self-service pumps, (refer to SAM Section 3687.1)
- Emergency purchases such as wiper blades, a fan belt, a tire, in urgent situations only.
- 24-hour Emergency Roadside Service (1-800-600-6065).
- Two basic (low-cost) car washes per month.
- Oil change services at Jiffy Lube.
- Fleet cards cannot be used for personal vehicles.

Agency-Owned Vehicles

- Each state agency is required to set-up their Voyager fleet card account. It is the responsibility of the agencies to manage, control and monitor the use of their fleet cards and to investigate misuse.
- New and replacement cards should be ordered by the agency representative directly from Voyager.
- Lost or stolen cards should be reported to the agency representative who will report it to Voyager.
- State agencies are responsible for setting up their own process for ordering and reporting lost or stolen cards and communicating this process to their employees.