



Application for Graduation
For Students Who do not have a Current, Open Matriculation
 Office of the Registrar

All students must have satisfied the University Writing Skills Requirement (UWSR) to be eligible to apply for graduation. Undergraduate students must also have completed at least 90 semester units to file for graduation.

Instructions:

1. Submit completed form with payment made payable to "CSU East Bay" in one of the following ways. Payment must be included when submitting this graduation application.
 - a. In Person: Submit to the Cashier's Office in the Student Administration Building at the Hayward Campus or to the Academic Services Lobby at the Concord Campus.
 - b. Mail To: Cashier's Office, Cal State East Bay, 25800 Carlos Bee Blvd, Hayward, CA 94542
2. Request and submit official transcripts from your transfer institution (if applicable) to be sent to Cal State East Bay. Contact your major and minor departments to determine if further documentation and/or a new major check and/or minor check is required for your major or minor.

Student Information

Your name on your CSUEB record is the name that will appear on your diploma. If you need to change your name you will need to submit a Personal Data Change Form to the Office of the Registrar. Your diploma will be mailed to the address below.

Net ID: _____ Date of Birth (mm/dd/yy): _____

First Name: _____ Last Name: _____

Phone: _____ Email Address: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Student Signature: _____ Date: _____

Last Term of Attendance: Winter Spring Summer Fall Year: _____

Term of Graduation

I hereby declare my candidacy for graduation:

Term: Spring Summer Fall Year: 20_____

Degree: BA BS BFA MA MS MPA MSW MBA

Deadlines to Apply for Graduation:

Graduation Term	Priority Deadline	Late Deadline*
Spring	October 1	November 1
Summer	March 1	April 1
Fall	March 1	April 1

*Graduation applications received after the Late Deadline will be processed for the next available graduation term.

Your official CSUEB Transcript will specify degree(s) earned, concentration(s), minor(s), and Honors.

For Office Use Only:	<input type="checkbox"/> Approved	Processed by: _____	Date: _____
	<input type="checkbox"/> Not Approved	_____	