



**Cross Registration Application
UC Berkeley**
Office of the Registrar

Part I: Student Information

Print Name (Last) _____ (First) _____ Student ID or SSN _____ Birthdate (Mo/Day/Yr) _____
 Street (Permanent Mailing Address) _____ (Area Code) Telephone Number _____
 City _____ State _____ Zip Code _____ Email Address _____
 High School Graduation Year _____ Semester of Application: Fall Spring Year _____

Part II: Your Home Campus

Units Completed at Home Campus: (circle) Semester/Quarter Units: _____

Current GPA: _____ (Must be in good academic standing)

Are you receiving: Veteran's Benefits? Yes No Social Security Benefits? Yes No Financial Aid? Yes No

If the student is receiving Financial Aid or Veteran's Benefits, the student is responsible for forwarding a copy of the completed Cross Registration Application to the Financial Aid Office or the Veteran's Representative at the Home campus; Cal State East Bay.

Part III: Attend courses and secure approval during the Late Registration Add/Drop Period at UC Berkeley. Cross Registration Forms WILL NOT BE ACCEPTED AFTER THE Late Registration Add/Drop Period.

Course(s) to be taken at UC Berkeley:

Course Control # Call and Section #	Course Title	Units	CR/NC	Instructor

Course(s) to be taken at Home Campus:

Subject Area & Course No.	Course Title	Units

NOTE: Students must have a full-time schedule (12 units for undergraduates and 8 units of graduate level courses for graduate status) at Cal State East Bay in order to participate in the program.

Part IV: Approvals

Home Campus:

Counselor Signature: _____ Print Name: _____ Date: _____
 Phone: _____ Email: _____
 Director of Admissions & Records / Registrar's Signature: _____
 Print _____ Fax _____ Phone _____
 Records Office Signature: _____ Print Name _____ Phone _____
 Fax _____ E-Mail _____

Host Campus:

Registrar/Certifying Officer Signature: _____ Print Name: _____
 Date _____ Phone _____ Fax _____ Email _____

<p>For Office Use Only: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved _____</p> <p>Sent to Accounting _____ Copy faxed to Home Campus _____ Official Transcript Sent On: _____</p>

California State University, East Bay Cross Registration Guidelines UC Berkeley

1. No course of instruction available to you at Cal State East Bay may be taken in the other system. Enrollment is limited to one course per term at UCB.
2. All participants in the cross-registration program are subject to registration procedures, deadlines, and enrollment policies/regulations at both schools. For more details, refer to the class schedule and college catalog for both schools. NOTE: Summer Term is not available for cross-registration
3. Students may seek to enroll in a course offered at UCB upon the recommendation of their academic advisor and department chair. These advisors should insure the completion of any prerequisites before application is made. (Forms are available from Enrollment Management.)
4. Students may seek to enroll in a course offered at UCB only with the permission of the course instructor, and the approval of the appropriate department chair and school/college dean. Each university gives first registration priority to its own students; therefore, concurrent enrollment may not be available in courses with limited spaces. A Cal State East Bay student should return the completed form and card to 120 Sproul Hall at UCB.
5. Students must be in good standing, be matriculated in a degree program (undergraduate or graduate) and have a full-time schedule (12 units for undergraduates and 8 units of graduate level courses for graduate status) at Cal State East Bay in order to participate in the program. Cross-registration with UCB is normally not permitted during your first term of enrollment at Cal State East Bay.
6. Each campus has appointed a coordinator of the cooperative program who verifies the satisfaction of conditions 1-4 for each prospective participating student. Planning, Enrollment Management, and Student Affairs coordinates the program at Cal State East Bay.
7. No additional costs are charged to the student at Cal State East Bay. However, you will be billed the Cal State East Bay rates for the total academic load in the combined registrations.
8. Cross-registration is only possible in the fall and spring semesters.
9. Cross-registration will be cancelled at any time if the student becomes ineligible for participation.

Intercollegiate Athletics: Consult with the Director of Athletics at your home campus to determine impact on eligibility requirements as participant in the cross registration program.

Veterans Benefits: Contact the VA Rep at your school to ensure proper coordination of benefits.

Financial Aid: If you are a financial aid recipient, please check with your financial aid office prior to filling out Cross-Registration form and obtaining signatures.