CALIFORNIA STATE UNIVERSITY EAST BAY

OFFICE OF THE REGISTRAR

DIPLOMA RE-ORDER FORM

Dear Alumni: Thank you for you request for a duplicate diploma. Please fill this form out completely. Make your check or money order payable to CSU East Bay. Please note that effective January 1, 2010 the University will no longer print "California State University Hayward" on diplomas, and all diplomas will be printed with "California State University East Bay". Replacement diplomas will be mailed within 4-6 weeks of the date the order is received, and are mailed directly from the University's authorized third party vendor. Diplomas are not available for pick up in person.

Mail to: **Office of the Registrar**
25800 Carlos Bee Blvd
Hayward, CA 94542

Description	Quantity (required)	Cost Per Replacement Diploma	Total (required)
Undergraduate Degree		$10	
Graduate Degree		$10	
Total Enclosed – payable to CSU East Bay			

PLEASE PRINT NAME AS IT APPEARS ON UNIVERSITY RECORDS:

_____
(FIRST) (MIDDLE) (LAST)

Net ID (If known): _____ Date of Graduation_____

Degree Earned: _____ Date of Birth _____

Major: _____ Phone Number _____

E-Mail Address_____

Current Mailing Address: _____

_____

I hereby certify the information provided above is true and correct.

SIGNATURE: _____ Date_____

FOR OFFICE USE ONLY

Mailed By: _____ Date: _____

Notes: _____