Application for Graduation
For Students Who do not have a Current, Open Matriculation
Office of the Registrar

All students must have satisfied the University Writing Skills Requirement (UWSR) to be eligible to apply for graduation. Undergraduate students must also have completed at least 90 semester units to file for graduation.

Instructions:
1. Submit completed form with payment made payable to “CSU East Bay” in one of the following ways. Payment must be included when submitting this graduation application.
   a. In Person: Submit to the Cashier’s Office in the Student Administration Building at the Hayward Campus or to the Academic Services Lobby at the Concord Campus.
   b. Mail To:  Cashier’s Office, Cal State East Bay, 25800 Carlos Bee Blvd, Hayward, CA 94542
2. Request and submit official transcripts from your transfer institution (if applicable) to be sent to Cal State East Bay. Contact your major and minor departments to determine if further documentation and/or a new major check and/or minor check is required for your major or minor.

Student Information
Your name on your CSUEB record is the name that will appear on your diploma. If you need to change your name you will need to submit a Personal Data Change Form to the Office of the Registrar. Your diploma will be mailed to the address below.

Net ID: __________________________________ Date of Birth (mm/dd/yy): _______________________
First Name:_________________________________ Last Name: _________________________________
Phone: _______________________________ Email Address: ___________________________________
Street Address:_______________________________________________________________________
City: __________________________________ State: ________________ Zip code: _________________
Student Signature: _____________________________________________  Date:____________________

Last Term of Attendance: □ Winter  □ Spring  □ Summer  □ Fall  Year: __________

Term of Graduation
I hereby declare my candidacy for graduation:
Term: □ Spring  □ Summer  □ Fall  Year: 20________
Degree: □ BA  □ BS  □ BFA  □ MA  □ MS  □ MPA  □ MSW  □ MBA

Deadlines to Apply for Graduation:

<table>
<thead>
<tr>
<th>Graduation Term</th>
<th>Priority Deadline</th>
<th>Late Deadline*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>October 1</td>
<td>November 1</td>
</tr>
<tr>
<td>Summer</td>
<td>March 15</td>
<td>April 15</td>
</tr>
<tr>
<td>Fall</td>
<td>March 15</td>
<td>April 15</td>
</tr>
</tbody>
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*Graduation applications received after the Late Deadline will be processed for the next available graduation term.

Your official CSUEB Transcript will specify degree(s) earned, concentration(s), minor(s), and Honors.

For Office Use Only:  □ Approved  Processed by: ___________________ Date: __________________
□ Not Approved  ________________________________________________________________

Rev 6/2018