

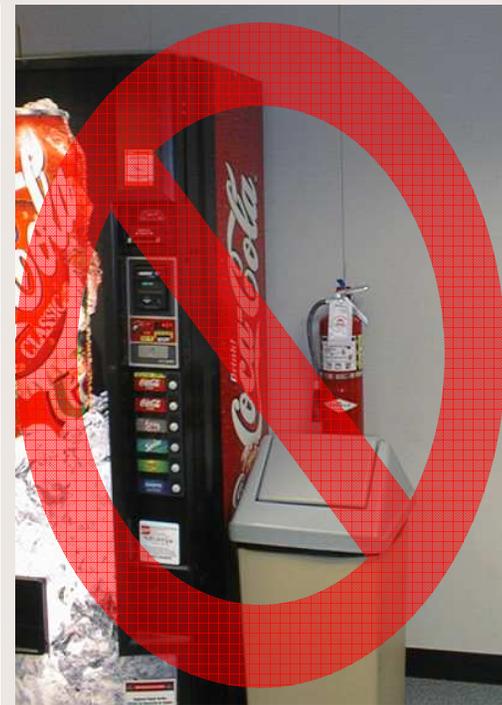
# About Monthly Checks

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- The “Monthly Check” is to ensure that the fire extinguisher is fully charged and operable by inspecting a few key elements.
- Monthly spot checks do not require any special licensing and can be done by anyone with these instructions.
- Monthly Checks are required by the State Fire Marshal.
- Fire extinguishers located in public areas (i.e. hallways) are inspected by a student assistant from EHS. Those located in offices, mechanical rooms, and classrooms are to be inspected by the department owner.

# Location and Access

- Verify that the units are in their intended location and are not blocked. If small items can be relocated easily please do so.



\*Modified from University of Central Florida's Fire Inspection Guidelines

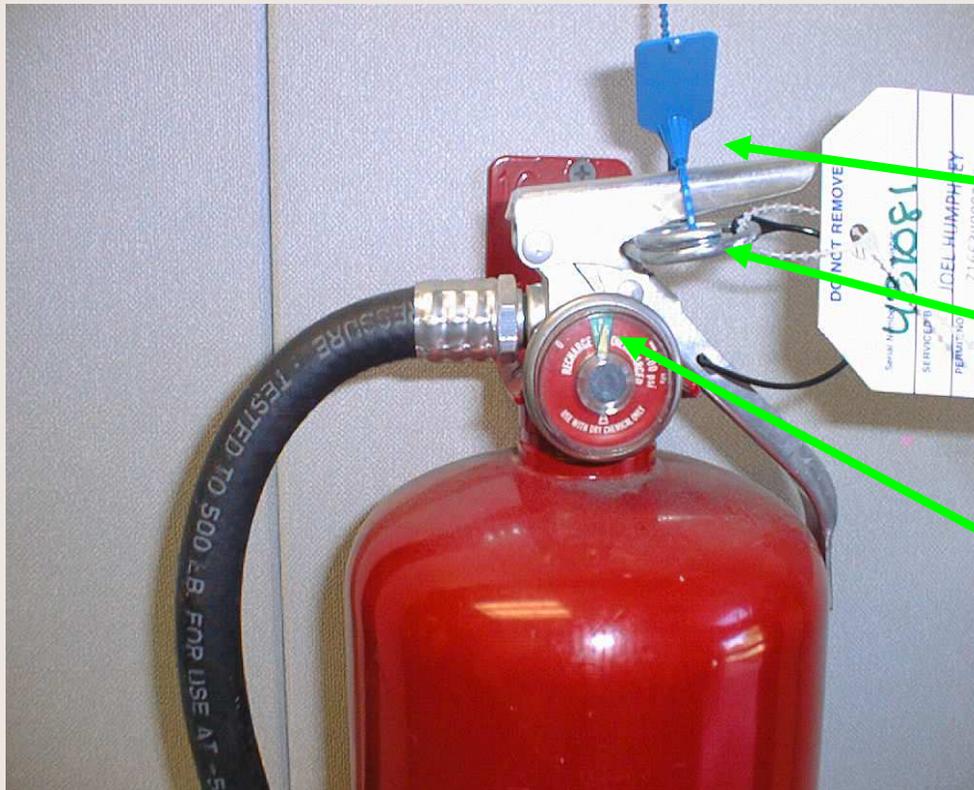
# Mounting

- The unit should be mounted on a wall or set in a cabinet.



\*Modified from University of Central Florida's Fire Inspection Guidelines

# Closer Inspection

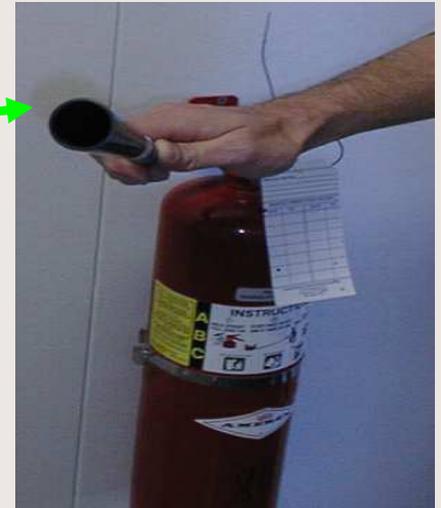


➤ The plastic seal is intact and safety pin is in placed.

➤ The gauge needle points to the green section.

# Closer Inspection

➤ The nozzle should be clear of blockages. Signs of yellow powder could also indicate a leak or tampering and should be reported.



➤ Annual inspection by certified/registered technician.  
➤ Look at the year and month/date punched on the tag. It should be within the last year.

# Initial the Tag

➤ Date and initial the tag on the unit when you are finished. Report any problems or concerns to EHS (x5-4139)



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