



### Talking Points for Staff

1. Cal State East Bay is in the process of converting our campus from a quarter to a semester calendar that will begin in fall 2018.
2. The new [semester calendar](#), which shows that fall classes will begin in August 2018, is available on the Semester Conversion [website](#).
3. There will be two semesters in the academic year each with 15 weeks of classes and one week of finals. There will be a summer term with eight weeks of classes and one week of finals. There will be a week off for Thanksgiving, a break between fall semester and spring semester, and a week off during spring semester.
4. Students will need to take an average of 15 units per semester to graduate in 4 years. This may include both 3 and 4 unit courses.
5. Annual academic year student fees for two semesters will equal annual academic year student fees three quarters. However, the cost per academic term will be higher because there are only 2 terms (semesters) vs. 3 terms (quarters). More information can be found on the [California State University](#) system website.
6. There will be no negative effect on financial aid packages. The Office of Financial Aid will hold Informational Workshops starting in Spring 2016. Students who receive financial aid should plan on attending in order to stay current.
7. Students should contact their academic advisors; declare a major; and work with their advisors throughout the transition on an Individualized Advisement Plan. See our [Pledge to Our Students](#).
8. Students, Faculty and Staff should regularly visit the [Semester Conversion](#) website to stay up to date. Student Questions & Answers about Semester Conversion can be obtained using the following link [All Student Q & A pdf](#) Faculty Questions & Answers about Semester Conversion can be obtained using the following link [All Faculty Q & A pdf](#) Staff Questions & Answers can be obtained using the following link [All Staff Q & A pdf](#)