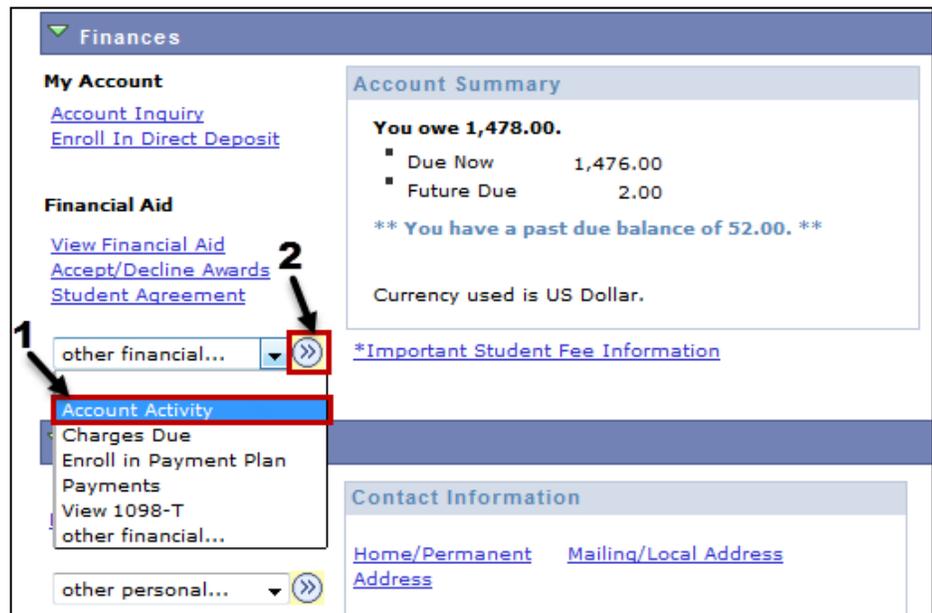
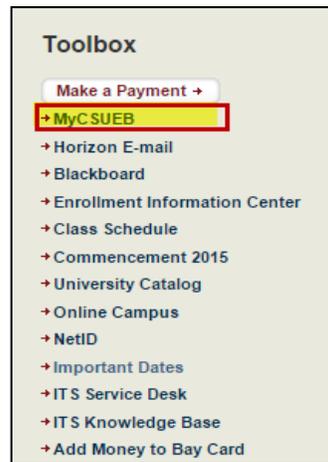


1. Navigate to MyCSUEB and Login as on the Student Self Service
2. Select **Student Center**
3. After completing your class enrollment, scroll down to **Finances**
4. Click on the “other financial” drop down menu and choose:
 - 1) **Account Activity**
 - 2) **Go** button



5. Account Activity Window

Click **View All** at the top of the column to see all fees.

1. Click the  button to view information about SIRF.

A pop up screen explaining SIRF will appear.

SIRF Involvement and Representation Fee explanation

External Links

- [Register to Vote](#)
- [California State Student Assoc](#)
- [Student Involvement & Rep Fee](#)

6. To opt out from paying SIRF

Click on the **OPT OUT** hyperlink.

7. SIRF Opt Out Process.

1. After clicking OPT OUT, you will be prompted to select an **Opt Out Reason**.
2. After selecting a reason, select **Opt Out**
3. If you do not want to opt out, click **Go Back**

Account Activity

View by

From To All Terms

Transactions Find View All First 1-10 of 24

Posted Date	Item	Term	Charge	Payment	Refund
02/09/2015	Student Health Fee	2015	20.00		
02/09/2015	Student ID Card	Spring 2015	5.00		
02/09/2015	Student Representation Fee	Spring 2015	2.00		OPT OUT
02/09/2015	Student Union Fee	Spring	50.00		

02/09/2015	Student Health Fee	2015	20.00		
02/09/2015	Student ID Card	Spring 2015	5.00		
02/09/2015	Student Representation Fee	Spring 2015	2.00		OPT OUT
02/09/2015	Student Union Fee	Spring	50.00		

Student Involvement and Representation Fee

Your \$2 contribution ensures that CSU students have a say on tuition, financial aid, student services, course availability, and academic advising.

Your elected student leaders oversee involvement and representation dollars through the California State Student Association (CSSA). CSSA is the official student voice at the university system, state, and federal level. In addition to supporting student representation, your contribution increases opportunities for students to acquire relevant career skills, apply for scholarships, participate in internships, and advocate on issues that are important to you.

Thank you for contributing to a stronger voice on behalf of all CSU students.

02/09/2015	Student Health Fee	2015	20.00		
02/09/2015	Student ID Card	Spring 2015	5.00		
02/09/2015	Student Representation Fee	Spring 2015	2.00		OPT OUT
02/09/2015	Student Union Fee	Spring	50.00		

Please indicate the reason for opting out. Answering this question is optional

Opt out Reason

- Financial Hardship
- Other
- Political Disagreement
- Unfamiliar with CSSA

- Once you've opted out, use the **Account Activity > Activity Tab** to verify the action.

The \$2 fee will be credited

Account Activity

View by					
From 11/26/2014		To 05/26/2015	All Terms	go	
Transactions					
Posted Date	Item	Term	Charge	Payment	Refund
05/26/2015	Student Involvement/Rep Fee	Fall 2015	-2.00		
05/21/2015	Association Fee	Fall 2015	89.00		
05/21/2015	Document Fee	Fall 2015	15.00		
05/21/2015	Facility Fee	Fall 2015	58.00		
05/21/2015	Health Service Fee	Fall 2015	142.00		
05/21/2015	SSETF - Course Support	Fall 2015	31.00		
05/21/2015	SSETF - IRA	Fall 2015	151.50		
05/21/2015	SSETF - Student Success	Fall 2015	121.50		
05/21/2015	Student Involvement/Rep Fee	Fall 2015	2.00		
05/21/2015	Student Union Fee	Fall 2015	345.00		
05/21/2015	Tuition Fee	Fall 2015	1,587.00		