ISEP Application Process for CSUEB Students

<u>Campus Priority Application Deadline</u>
Fall - Feb 1 for Fall, Spring - Sept 1
(Applications accepted after the priority deadline
on a space-available basis)

Prior to Submitting Your Application Online:

- Review ISEP's guide for How to Find the Right Program:
  https://www.isepstudyabroad.org/steps-to-get-started/choosing-the-right-program/

- Review tentative program dates (begin and end of semester/year) for all schools listed on your application – not all academic calendars match the traditional U.S. semester system.

- Prepare tentative course lists (5-8 courses each for at least the top 3 institutions listed on your application.

ISEP Program Payment Options:

ISEP Exchange: Student pays Cal State East Bay's tuition *plus* a fee equivalent to the cost of room & board in Pioneer Heights. (Note: Room/Board charge *is approximately $7,350/ semester for 2020-21)*

ISEP Direct: Student does NOT pay tuition or room/board to CSUEB while studying abroad. Instead, ISEP will charge a program fee directly to the student. ISEP-Direct fees vary by institution. See ISEP webpage for details: https://www.isepstudyabroad.org/programs/program-types-and-deadlines/isep-direct

Note that student will also need to budget for additional costs such as: round trip travel to host institution, passport and visa fees, local transportation in country, personal expenses.   A handy budgeting tool is available online at: https://www.isepstudyabroad.org/planning/finances/budget-calculator.

ISEP Application Instructions:

- Submit a complete application via the ISEP application portal.

- Schedule a Study Abroad/NSE Advising appointment with Kelly Moran or Le Shawn Cheatham via Bay Advisor (www.csueastbay.edu/bayadvisor) to review and finalize application.

- Complete the following short essay questions, and submit via email prior to your appointment with Kelly or Le Shawn.

ISEP Application Supplemental Information

Please answer the following questions*:*

1. What reason(s) led you to select your first-choice campus?

2. How will this exchange contribute to your personal, academic, and professional goals?

3. Besides taking classes, how do you plan to become involved in the host campus and/or host community?

4. What challenges do you think you will face on exchange?

Release of Information

The collection, retention, and dissemination of your records and information about you are subject to federal regulation under the Family Education Rights and Privacy Act of 1974. You are responsible for specifying the persons or agents who have access to your records. Therefore, it is necessary that we obtain your permission to request and release information pertinent to your exchange. Please read the following statements and sign below:

- I understand that it will be necessary for my campus to obtain certain information about my academic and non-academic record in order to: 1) ascertain my eligibility and suitability for study abroad, and 2) facilitate my exchange after it is arranged. I hereby grant permission to the NSE coordinator and/or designee to obtain information that is appropriate to my application and participation in the exchange including, but not limited to, letters of recommendation, permanent academic records and transcripts, conduct, fiscal records, all for the purposes of exchange placement and participation, continuation, or termination.
- I give permission to the NSE coordinator and/or designee to contact appropriate personnel in order to verify that I am under no disciplinary action for violation of codes of academic and student conduct and/or that I have no judicial cases pending which would invalidate my eligibility for exchange.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the ISEP application process to my home ISEP Coordinator, designee, and those individuals/committees responsible for reviewing and approving my application for exchange participation.
- I hereby release information contained in my application, letters of recommendation, transcripts, and other information required as part of the ISEP application process to ISEP Staff and to the ISEP host institution at which I am placed.

Signature_____ Date _____

Name _____ NetID _____