

## Campus Sustainability Committee Meeting

November 18, 2016

N SCI 220

(1:30-2:30pm)

### Agenda:

#### 1. Introductions

- a. New Faculty Member: Michelle Rippey, Criminal Justice

#### 2. Updated Member List

- a. Removed
- b. Updated
- c. New Faculty
- d. Questions/Discussion?

#### 3. Task Force Discussion/Decision Items

- a. Communication Task Force
  - i. [Google Form](#) to streamline communications
  - ii. Suggestions for communications to be worked on by Task Force?
  - iii. Questions/Discussion?
- b. Procurement Task Force
  - i. Discussion: [100% recycled content paper policy for RICOH networked printers](#)
  - ii. Decision: Recommend 100% recycled content paper policy for RICOH networked printers to Cabinet to adopt at campus policy.
  - iii. Discussion: If adopted, how is the policy communicated to the campus?
- c. Climate Action Plan Task Force
  - i. Discussion: Overview of financial mechanisms for CAP projects. Green revolving fund, student green/parking fees, and fossil fuel divestment will be recommended.
  - ii. Decision: Which financial mechanisms to recommend for inclusion in the Climate Action Plan.

#### 4. Task Force Suggestion

- a. Zero Waste

#### 5. Next Meeting

- a. Suggest increasing meeting time to 90 minutes
- b. Friday, March 3, 3pm in SF 0329 (Academic Senate Room)

#### 6. Closing Remarks/Comments

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#### 1. Introductions

- a. Dr. Edward Inch, Provost & Vice President
- b. Debbie Chaw, Vice President, Administration & Finance
- c. Jillian Buckholz, Director, Office of Sustainability
- d. Jim Zavagno, Associate Vice President, Facilities Development & Operations

- e. Brian Cook, Associate Vice President, University Extension
- f. Erik Pearson, Environmental Services Manager, The City of Hayward
- g. Dr. Karina Garbesi, Professor, Geography & Environmental Studies/Speaker
- h. Dr. Ryan Smith, Professor, Department of Physics
- i. Dr. Michelle Rippey, Professor, Department of Criminal Justice Administration
- j. David Lopez, ASI President
- k. XXX, Student (with David Lopez)
- l. Dr. Cristian Gaedicke, Professor, Department of Engineering
- m. Sylvester Donelson, Purchasing Systems Manager/Speaker
- n. XXX, Student Assistant, Office of Sustainability
- o. Audrey Wade, OAA Staff Support

## 2. Public Comment

- a. There were no public comments

## 3. General Updates

- a. Update of committee structure - Co-Chairs decided
  - i. Removed LEEP staff person
  - ii. Removed HPN designee
  - iii. Staff Designee now has a 2-year term
  - iv. There will be another Student Nominee will not be appointed by ASI

## 4. Task Force Updates

- a. **Communication** - Jillian Buckholz, Directory, Sustainability:
  - i. The presentation to the group was given unveiling the new Google form that will/can be used for newsworthy updates and track data
- b. **Procurement** - Sylvester Donelson, Purchasing Systems Manager and Procurement Task Force Chair reported
  - i. The Procurement Task Force recommends a 100% recycled paper policy. Humboldt State model.
  - ii. We would maintain the minimum of 30% recycled content, however by narrowing the campus staff to order paper (as it is now being used to support campus copiers) through Duplicating Services.
  - iii. This will have an approximate cost impact of \$6k/quarter
  - iv. **Discussion:** Need help from the CSC to identify procurement best practices that already exist at CSUEB and a contact for each.
    - 1. Debby Chaw asked how we would know if a Dept Admin orders through Duplicating Services (8%) vs. using the Campus Market Place (Staples 90%) if price point is 1¢/page.
    - 2. Erik Pearson stated that the city gets the 100% recycled paper through Spicer at \$38/case
    - 3. Karina Garbesi asked if we have leverage to shift costs through the Chancellor's Office - if a contract is system wide?
    - 4. Jim Zavagno agreed to move staff to go through Duplicating Services for their paper needs.

5. Jillian asked if there was support to move on this: Yes  
Moved/Second/Approved M/S/A: HErhahon/DLopez/Group
  6. Brian Cook asked about both the Oakland and Concord campuses and their access and needs to paper at Duplicating Services
    - a. Sylvester Donelson stated that there is dedicated space for paper storage on both campus locations - ½ pallet is in Oakland and 1 pallet is at Concord - currently this material is delivered by Duplicating Services.
  7. Next steps based on CSC discussion, Jillian will rewrite the recommended 100% Recycled Content Paper Policy for the Co-chairs to take to Cabinet for support. Hendrix can present it to the ASI Board for student support.
- c. **Climate Action Planning** - Dr. Karina Garbesi presented for the task force (Jillian will send out the presentations to the CSC with the Minutes)
- i. CAP Task Force working with Procurement Task Force on purchasing guidelines related to emissions.
  - ii. Policy recommendations will be forthcoming; involving a number of students has continued on and help prepare with this task force.
  - iii. One issue area is Finance. Carbon/GHG is bound by many jurisdictions. How do we achieve this? Through policy and strategies - through finance - dedicated funding through annual investment. Largely a carbon abatement.
  - iv. Cuts the campus operating costs with a medium return on investment - efficiency investments and return savings to campus.
  - v. Student taxes are “green fee” - it is a sensitive time due to tuition raises - should be broadly pursued with students - perhaps \$5/student/quarter. A carbon fee for parking/fees/ frequent shuttles/carpools electric vehicles. A cost neutral incentive.
  - vi. Opportunities: Energy Service Agreement (ESA) where we own the power and Power Purchase Agreement (PPA) where an outside vendor is used and sells the energy back to campus. We must pursue solar. A system wide program UC/CSU utilities program with matching funds.
  - vii. Divestment of fossil fuels such as coal, oil, natural gas and fracking. Karina mentioned an Audit Report noting \$30million in reserves.
  - viii. **Discussion:**
    1. Debbie Chaw is interested in CSU campuses as 2017-18 will be a tough budget year; Parking fees pay for shuttles and electric stations including the latest installed in Lots A and B; There are three (3) different auxiliaries that have reserve funds; The Education Foundation (has endowments and funds are restricted - it does make investments) is different from the East Bay Foundation (has no endowments funds, pays for pensions for

former employees and supports ALP it was once known as “the foundation”) also ASI has reserve funds as well.

2. Sylvester Donelson asked about locally sourced energy vendors
  3. Jillian Buckholz added we can work within the current parking fee structure, but should prioritize incentives that encourage less single occupancy vehicles.
  4. Hendrix Erhahon added that students complain about not enough parking and that an additional \$5 fee will not go over well.
  5. Martin Castillo added that funds are there and can be reallocated (Title 5 regulations) we have more people and we now have 4 shuttles to/from campus to Hayward and Castro Valley BART stations.
5. **AY16/17 Meeting Schedule** - Jillian suggested that the next quarterly meeting be for 90-minutes and be set for January 2017. M/S/A: HErhahon/MCastillo
  6. **Closing Remarks/Comments** - 60 minute CSC meeting to be in January to finalize discussion on CAP financing and discuss organization of Zero Waste Task Force to support new waste hauler RFP and the triple recycle bins, which are due to arrive in February 2017.