

APPLICATION CHECKLIST

This is for applicant use and does not need to be submitted to CSUEB.

- Complete CalState Apply application (application to the University) between 10/1/2021 and 12/1/2021
- Pay the application fee
- Send **official** transcripts from **all undergraduate universities** (including community colleges). You do not need to send transcripts if your undergraduate degree is from CSUEB. The University will not admit you without ALL undergraduate transcripts, even if it involves only 1 course!
- Submit the Social Work Department application (electronic google form) between 10/1/2021 and 12/1/2021 (this deadline also applies to all of the following supplemental materials)
- Attach to that application your current resume
- Attach to that application your Personal Statement (respond to the application prompts, limit 3 pages)
- Confirm with your referents that the three (3) signed letters of recommendation and cover sheets were submitted by 12/1/2021. Letters of recommendation **must be sent via our online submission system using this link: <https://csueb.tfaforms.net/4741062>**. The **applicant** should click the **link and complete the form to initiate the process**. Then, the referent will receive an email with a link and instructions for submitting their letter.
- Upload the Title IV-E Public Child Welfare Application (required only if applying for this stipend)