Dear Master of Social Work Applicant for the Fall of 2020:

Thank you for your interest in the CSUEB Master of Social Work (MSW) program. We are excited about our graduate program which provides students the opportunity to develop their expertise in one of two concentration areas: *Children, Youth and Families* or *Community Mental Health*.

The attached admissions packet describes our program and the application process. Complete application guidelines, along with the required department forms can also be found on our website: <http://www.csueastbay.edu/sw/>. **Instructions should be followed carefully. Incomplete applications will not be reviewed for admission, so be sure to use the enclosed application checklist.** This is a two year hybrid program (face-to-face and online components), with admissions only for the fall semester.

In order to apply, you must complete **TWO** different applications:

1. the University’s **online graduate application** at a site called *Cal State Apply* <https://www2.calstate.edu/apply> **AND**
2. the CSUEB Social Work Department’s **hard-copy** application packet:

<http://www.csueastbay.edu/sw/apply-to-msw.html>

For the University’s online graduate application at *Cal State Apply*, you will be asked to pay a non-refundable fee and send **one official set of transcripts from all colleges/universities attended** to:

Office of Admission  
Cal State East Bay  
25800 Carlos Bee Blvd.  
Hayward, CA 94542

All required material for the Social Work Department’s Application, including **an unofficial set of transcripts from all colleges/universities attended,** should be mailed in one envelope to:

CSUEB, Department of Social Work

25800 Carlos Bee Blvd.

Hayward, CA 94542

Applicants interested in **public child welfare** may also be interested in applying for the competitive **Title IV-E Stipend**. Information is in this packet and the special application is on our department website.

MSW application review begins after the **deadline of December 16, 2019** (all application materials must be postmarked by December 16, 2019). It takes several months for the admissions committee to review every complete application. Please note that a **mandatory student orientation** for those admitted to the program will be held prior to the beginning of the fall semester. Incoming students must also meet with a Field Practicum Faculty member the summer prior to the start of classes.

Again, we appreciate your interest in our program and look forward to reviewing your application.

Sincerely,

Sarah Taylor, PhD, MSW

Interim Chair, Department of Social Work