CALIFORNIA STATE UNIVERSITY, EAST BAY

2021 CAMPUS SAFETY PLAN

CALIFORNIA STATE UNIVERSITY, EAST BAY
AVAILABILITY, LOCATION, AND METHODS TO SUMMON LAW ENFORCEMENT ASSISTANCE

Enforcement and Arrest Authority
The California State University, East Bay Police Department (UPD) is located at 25800 Carlos Bee Boulevard, Hayward, California, and provides police services 24 hours a day to our community. Police dispatch can be reached directly 24 hours a day by phone at 510-885-3791. The peace officers of California State University, East Bay have state-wide police authority and jurisdiction per Penal Code 830.2 and Education Code 89560, and are vested with law enforcement powers and responsibilities, identical to the local police or sheriff departments in your home community.

Crime Reporting
The entire university community is strongly encouraged to report any and all known or suspected incidents of criminal activity on the campus to the University Police Department (UPD) as soon as possible. When calling UPD, always:

- Give your name, telephone number and location.
- Give clear and accurate information.
- Be prepared to supply suspect and vehicle description, and direction of travel.
- DON’T HANG UP! Follow the instructions of the dispatcher.

By Telephone Contact:
- Emergency: 9-1-1
- Hayward Campus, University Police: (510) 885-3791
- Concord Campus, University Police: (925) 602-6737
- Oakland Campus, Manager’s Office: (510) 208-7001

In Person Contact:
- Hayward Police Services at LI 1063, 25800 Carlos Bee Blvd, Hayward
- Concord Police Services at the main lobby of the facilities operations building at 4700 Ygnacio Valley Rd, Concord
- Oakland Center at 1000 Broadway #109, Oakland

Emergency Blue Light Call Stations
A 24-hour 9-1-1, button activated, emergency telephone system will put you in contact with emergency personnel for any emergency need.
SPECIAL SAFEGUARDS FOR FACILITIES OR ACTIVITIES

Security of and Access to Campus Facilities
All campus facilities are key-accessed, and most are open daily for scheduled campus community use. Access to campus buildings is restricted during non-business hours. Campus buildings are opened by university custodians on weekdays at approximately 7 a.m. and are secured by University Police at approximately 11 p.m.

Access to the Housing and Residential Life Complex is with key access only. Housing policy requires residents to ensure that all doors allowing access to residential buildings remain closed when not in use. Campus key control and distribution is a function of Facilities Services. To provide for the security of campus facilities, the University Police enforces Educational Code 89031 & Housing Policies. Campus facility access may be revoked per Penal Code 626.

Security Considerations Used in Maintenance of Campus Facilities
Regular inspections and surveys of campus indoor/outdoor lighting, shrubbery and walkways are conducted. The University participates in Crime Prevention through Environmental Design concepts for planning and improvements on campus.

Special Event Safety Planning
Preparation for large events on campus involves the creation of Incident Action Plans according to the Standardized Emergency Management System and in collaboration with mutual aid agencies and contracted safety personnel.

New Student Orientations
University Police personnel provide personal safety tips and emergency contact information to new students on a regular basis. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

New Employee Orientations
Throughout the year, University Police personnel present safety policies and procedures to new employees, in cooperation with the Human Resources department. Employees are informed of workplace violence, safety programs, and voluntary confidential crime reporting procedures.
ACTIONS IN THE LAST 18 MONTHS TO INCREASE SAFETY

- Facilities Development and Operations and the University Police Department collaborated with the Director, Audits and Compliance to perform an assessment of campus security protocols at the East Bay campus.

- Risk Management implemented a number of lab safety protocols.

- Environmental Health and Safety worked with department managers on return to work social distancing protocols.

- The University Police Department, Parking and Alternative Transportation Services, and ITS developed an improved process for monitoring blue phones.

- The panic alarms in Student Health and Counseling Services were upgraded.

- The University Police Department implemented a Surveillance policy in collaboration with Risk Management, Facilities Development and Operations, and Human Resources.

- The University Police Department joined the East Bay Regional Communications System (EBRCS), a multi-county, public trunked radio system, providing fully interoperable communications to all public agencies within the two counties.

- Risk Management and ITS implemented an end-point notification system to push health, safety and emergency alerts to all campus owned desktops, laptop and mobile devices (known as Snapcomms).

- Facilities Development & Operations collaborated with University Police Department, Risk Management and Environmental Health & Safety to perform campus wide safety walks.

- Facilities Development & Operations implemented corrective measures to address over 95% of the deficiencies identified on the 2019 campus safety walks.

- Cal State East Bay collaborated with Alameda County Public Health Department (ACPHD) and Contra Costa Health Services (CCHS) to implement key public health controls and strategies to slow down the transmission of COVID-19 and reduce the impact on the campus community:
  - The university created a COVID-19 website and a banner across every university web page that leads to updated information on the COVID-19 website.
  - The university created a COVID-19 Awareness training video which all employees are required to take.
  - The university switched to mostly virtual learning and remote work during the initial shelter in place order.
  - Managers were required to prepare and document department social distancing protocols and perform a workspace assessment for their specific area(s) which take into account number of employees, size, configuration and business operations before repopulating their areas. Managers utilized flexible schedules and teleworking to reduce the density of workers in certain areas.
  - Face coverings are required for all employees and students when within thirty feet of another individual on the campus grounds; and, they are required inside buildings except for one’s individual office.
The university sent multiple communications to employees and students to remind them to perform a self-check assessment before coming to campus.

Signs have been posted reminding people to remain at least six feet apart. Maximum occupancy signs have been posted in conference rooms, break rooms and elevators; online meetings and conference calls are encouraged, as is going outdoors for breaks, and using the stairs if able to do so.

Employees who are sick, exhibiting symptoms of COVID-19, or have had close contact with someone who has COVID-19 are directed to stay home and follow the Alameda County Public Health Department’s Criteria for Returning to Work after Isolation or Quarantine guidelines.

Student Housing and Residence Life (SHRL) reduced occupancy to 308 residents.

SHRL sent an online questionnaire to each resident prior to move-in inquiring as to whether students are exhibiting COVID-19 symptoms and providing travel advisory to reduce their risk of exposure. Students were allowed only 2 guests to assist with move-in.

SHRL developed an isolation and quarantine protocol that was approved by the Alameda Department of Public Health.

Intercollegiate Athletics developed a five-phase Return to Participation (RTP) Plan to give our student-athletes the best opportunity for comprehensive health on numerous fronts. The RTP Plan provides a safe and voluntary opportunity for our student-athletes and is focused at this time exclusively on a return to practice only.

Access to buildings and facilities on campus were limited to minimize entry.

All campus events have been cancelled.

Facilities Development & Operations performed the following activities to ensure the safety of the campus community in response to the COVID-19 pandemic:

- Provided over 220 sanitizing dispensers campus wide with sanitizing stations at all building entrances, by elevators, conference rooms and in classrooms
- Installed over 615 COVID related signs campuswide inside buildings and across the campus grounds to remind the campus community
- Developed a short and engaging YouTube Video to inform the campus of safety measures
- Disconnected 21 hand dryers
- Installed 134 water fountain bubbler caps
- Installed over 79 plexiglass panels in various service desks
- Replaced all building HVAC filters
- Configured building HVAC setting to allow for 100% outside air as applicable
- Performed daily disinfection of all used spaces across campus
Emergency Management facilitated the coordination of a Personal Protective Equipment (PPE) Task Force to address shortages caused by the COVID-19 pandemic. Coordination was completed with the other 22 CSU campuses and California Office of Emergency Services to procure PPE and other supplies including N95 masks, surgical masks, nitrile gloves, disinfectant wipes, and other items. A Google Resource Request Form and PPE Inventory spreadsheet was created to track weekly distribution. The PPE and other supplies will be used through the duration of the Pandemic into 2021.

CHANGES IN SAFETY PRECAUTIONS DURING THE NEXT 24 MONTHS

- Information Technology Services and Facilities Development and Operations will work on developing targeted building communications to be sent to individuals currently in a specific building or floor.
- Information Technology Services is piloting a broadcast system for the Student Health and Counseling Services center.
- UPD will purchase new vehicles for patrol purposes.
- UPD will purchase extra radios so every staff member working in the field will have access to the EBRICS system.
- UPD will hire more personnel so each shift is staffed with two officers plus a swing shift officer.
- UPD will create a three-year strategic plan to improve UPD services both internally and externally.
- UPD will create a Community Engagement Committee that will provide input and recommendations for UPD to improve/enhance community relations.
- Facilities Development & Operations to perform a microgrid assessment intended to minimize the impact of the PG&E Public Safety Power Shutoff (PSPS) on University operations.
- Facilities Development and Operations to collaborate with Risk Management, University Police to develop an action plan to address deficiencies noted in the campus security assessment. The action plan will include:
  - Analyzing of the deficiencies and prioritization of the proposed corrective measures
  - Development of the cost estimates and development of implementation plan
  - Presentation of the action plan to Campus leadership for approval and funding
- Emergency Management will continue to coordinate Evacuation Drills for Housing and other buildings coordinating with the City of Hayward, internal and external stakeholders, utilizing face coverings and social distancing for Spring Summer and Fall 2021.
CALIFORNIA STATE UNIVERSITY, EAST BAY STATISTICAL REPORT

This report is a separate and distinct report from the Annual Security Report required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act). The report can be found at:

The statistics were compiled using the FBI Uniform Crime Reporting program definitions, occurring on campus, and in compliance with California State Education Code, Chapter 16, of the Donahue Higher Education Act, Section 67380.

2019 Statistics (California Education Code 67380 (A) (1) (A))

**Hayward Campus**

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**Concord Campus**

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**Oakland Campus**

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### CSU Systemwide

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*Part I violent crimes include: willful homicide, rape, robbery, and aggravated assault.

**Includes drunk in public only (647(f) of the CA Penal Code)