Searching Locations within 25Live

When navigating within 25Live, please use one for the following recommended browsers: Mozilla Firefox, Google Chrome or Safari.

To access 25Live to Search for Locations can be accessed in two ways:

➢ **A direct link is available from our 25Live University Event Calendar page:**

➢ **URL: https://25live.collegenet.com/csueastbay**

A link to the CSUEB Campus Map is provided for Location names and abbreviations:

You will be redirected to an Availability Grid for the Locations that meet your search criteria.
Only locations available for reservation will appear in list

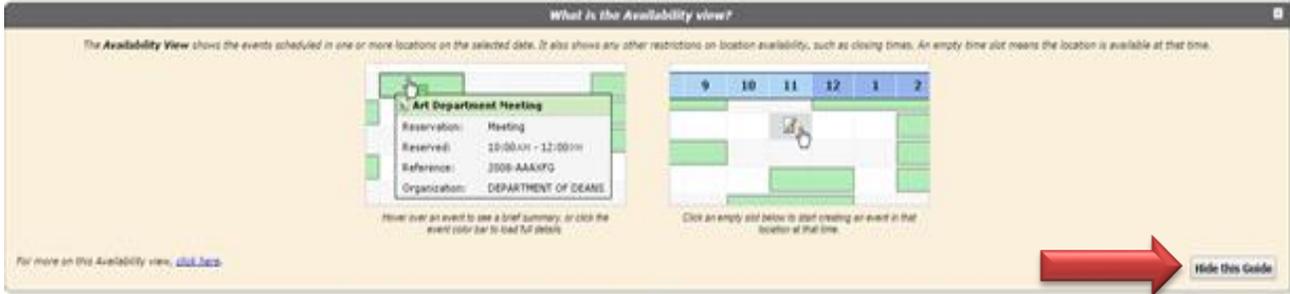| Name	0	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11
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Click and Drag dashed bottom border to resize Availability grid.

If you currently do not have access to initiate a reservation request within 25Live, please fill-out the appropriate 'Affiliate Request Form' located on the University Scheduling website:**
http://www20.csueastbay.edu/pem/university-scheduling/fr-request-forms.html

To request for access to 25Live, please email 25LiveSupport@csueastbay.edu**

TIPS

When you use 25Live for the first time, the following screen will be displayed:
"What is the Availability view?" You can Hide the Gide and it will not appear when you login again.

When you search for a specific room, the Load Availability button may appear. Click to Load Availability to load specific locations.