

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST (VEBCR)

Step 1: Log into **MYCSUEB** or <https://www.csueastbay.edu/mycsueb/>

The screenshot shows the MYCSUEB homepage. A red arrow points to the 'Sign In' button, which is labeled 'Click Here'. The 'Sign In' button is highlighted with a red box. Below it, there is a link to 'Manage my NetID' and a link to 'Faculty / Staff - Looking for your HR, Timesheet, etc. information? Use MyHR!'. The 'System Status' section contains information about registration for Summer and Fall 2020, including a new limit on the number of units students can register and waitlist. It also mentions that graduating students will still receive a 22 unit maximum. The 'Quick Links' section lists various links such as Admissions Requirements, Online Courses (Blackboard), CSUEB Email (Horizon), Fee Information, Housing, Online Student Health (MyPioneerHealth), Orientation, Transfer Student Programs, University Calendar, and Bay Advisor. The 'Students' section includes a notice about Mandatory Sexual Misconduct Prevention Training and a list of links for students, such as Reload your Bay Bucks, Schedule & Catalog, Important Dates, University Writing Skills Requirement, Make a Payment, Financial Aid, 1099-T form, and New BaySync Site Coming Soon.

Step 2: Login with your NetID and password *and proceed with DUO AUTHENTICATION*

CAL STATE
EAST BAY

Sign in with your NetID and
Password

NetID

Password

☐ Don't Remember Login

[Manage My NetID](#)

Login

CAL STATE
EAST BAY

Authentication with Duo is
required for the requested
service.

[Need Help?](#)

CAL STATE
EAST BAY

Settings

Send Me a Push

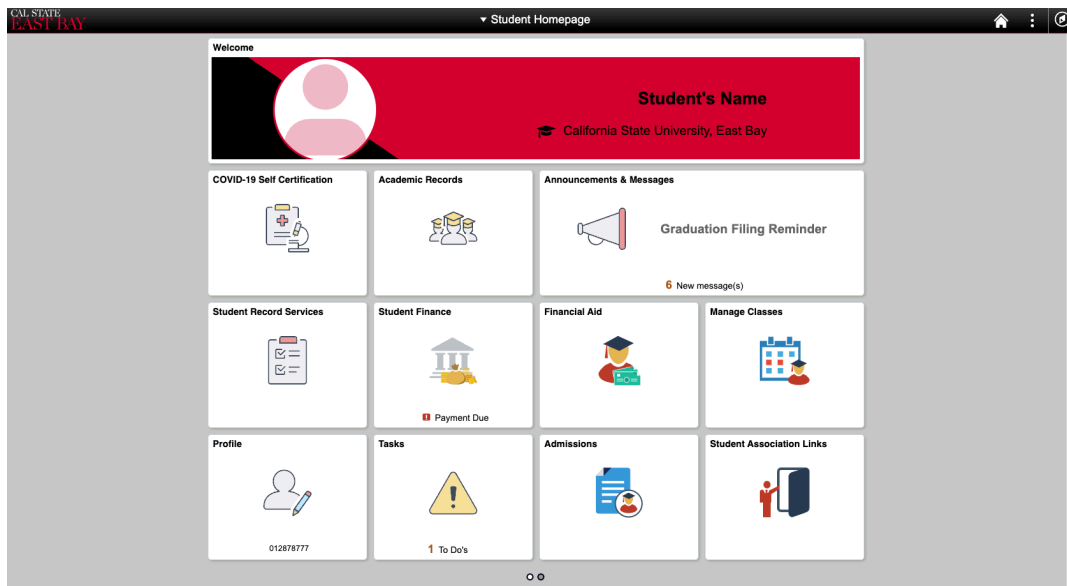
Call Me

Enter a Passcode

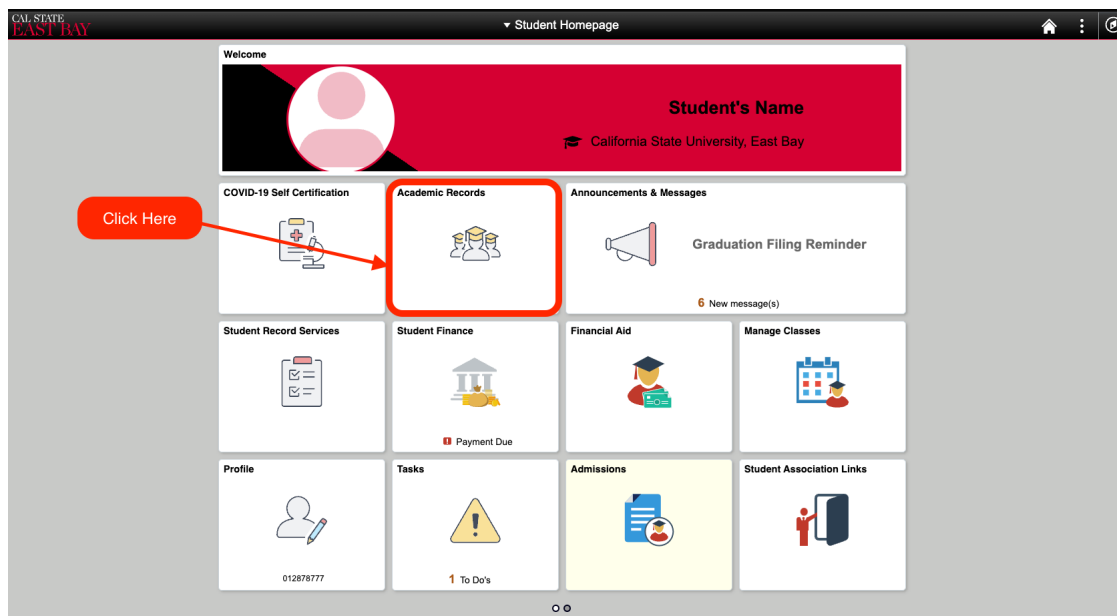
☐ Remember me for 12 hours

Cancel this Request

Step 3: Your Student Homepage will be displayed.



Step 4: Click on Academic Records.



Step 5: This webpage will be displayed. On the left side, click on the Veteran Benefits.

Academic Records

Course History

Course history includes both courses taken at CSUEB as well as any transfer courses submitted and evaluated. If you have questions about your CSUEB course information, contact Planning and Enrollment Management, reg@csueastbay.edu. For questions about your transfer course information email transfercredit@csueastbay.edu.

68 rows

Class	Description	Term	Grade	Units	Grade Points	Repeat Code	Reqmnt Desig	Status
BIOL 445	Immunology	Fall Semester 2022		3.00				In Progress
HIST 477	History and Trends in Nursing	Fall Semester 2022		3.00			C4 and Div	In Progress
NURS 410	Maternity Nursing	Fall Semester 2022		2.00				In Progress
NURS 411	Maternity Nursing Practice	Fall Semester 2022		2.00				In Progress
NURS 412	Pediatric Nursing	Fall Semester 2022		2.00				In Progress
NURS 413	Pediatric Nursing Practice	Fall Semester 2022		2.00				In Progress
NURS 414	Legal Issues in Nursing	Fall Semester 2022		1.00				In Progress
NURS 415	Transitions of Care	Fall Semester 2022		1.00				In Progress
NURS 417	Community Engagement III	Fall Semester 2022		1.00				In Progress
CHEM 441	Biochemistry I	Spring Semester 2022	B	4.00	12.000			Taken
NURS 320	Nursing Care of Adults I	Spring Semester 2022	A	2.00	8.000			Taken
NURS 321	Nursing Interventions II	Spring Semester 2022	CR	1.00				Taken
NURS 322	Aging in Health and Illness	Spring Semester 2022	A	2.00	8.000			Taken

Step 6: This will display the VEBCR Welcome page. Carefully read the information then click on Certification Request

- 1.) If this is the 1st time that you are certifying veteran's education benefits at CSUEB and have not submitted it to the Certifying Official, Deborah Hansana, then be sure to attach the following documents:
 - DD214
 - Certificate of eligibility correspondence/letter
 - If applicable either VA Form 22-1995 or VA Form 22-5495, DEA Ch. 35
- 2.) Every semester that you enroll for classes using your veteran's education benefits, you **MUST** submit this online Veterans Education Benefit Certification Request

Academic Records

STUDENT'S NAME 012878777

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST

Welcome all student Veterans, Service Members, and Dependents!

Please Note: Students receiving only the Cal Vet Fee Waiver are **NOT** required to fill out the certification request. Please contact our office for more information.

Veterans, Services Members, and Dependents who want to use their federal VA educational benefits while enrolled at CSU East Bay must submit an online Educational Benefit Certification Request process each term of enrollment.

If this is your first time certifying at CSU East Bay and you have not already provided copies of the below documents to our office, have these documents ready to attach:

1. Certificate of release or discharge from active duty (DD214 Member 4)
2. Department of Veterans Affairs certificate of eligibility correspondence/letter
3. If applicable, Request for Change of Program or Place of Training Form ([VA Form 22-1995](#))
4. If applicable, Dependents Request for Change of Program or Place of Training Form ([VA Form 22-5495, DEA Ch. 35](#))

Contact our office below if you have any questions regarding these documents.

Veteran Student Services
 Campus Location: Library Annex (LI) 2200
 Mailing Address: 25800 Carlos Bee Blvd.
 Hayward, CA 94542
 Office Email: veterans@csueastbay.edu
 Phone: (510) 885-3669

Helpful Website Links:
[CSUEB Veteran Student Services](#)
[CSUEB Continuing Education](#)
[US Department of Veterans Affairs](#)
[CalVet County Veteran Service Office](#)

Certification Request

Step 7: Select the Term you want to certify for VA benefits by clicking on the "Term" dropdown.

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST

Institution CSU East Bay
Term ▼

Click Here

Your Veterans Benefits for this Term

Term	Description	Seq#	Status	Certified	Units

Benefit Information

*Veterans Service Branch: ▼

*VA Education Benefit: ▼

*Relationship to Veteran: Self ▼

Select all that apply

☐ I am on Active Duty
☐ I am in the Reserves
☐ I am in the National Guard

Questions / Instructions

254 characters remaining

Initiate Request

Attach any documentation that supports your certification request (if applicable).

Attachments

Enrollment to Register

The VA requires CSU East Bay to verify progress toward your degree.

Veteran Student Services will monitor your coursework and will use your Degree Progress Report to determine the status of courses you wish to certify with the VA. If we have any questions regarding the status of a course, you will be advised to contact our office and/or consult with your Academic Advisor .

My Class Schedule

Cert Request	Subject	Cat#	Section	Description	Units Taken	Status	Withdrawal Status	Status Date
<input type="checkbox"/>								

Total Term Units: 0.00
Select Classes to Certify

go to ...
Welcome Page

Step 8: Select the semester that you want to certify for VA benefits.

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST

Institution CSU East Bay
Term ▼

Fall Semester 2018
Fall Semester 2019
Fall Semester 2020
Fall Semester 2021
Spring Semester 2019
Spring Semester 2020
Spring Semester 2021
Summer Session 2019
Summer Session 2020
Summer Session 2021
Winter InterSession 2020
Winter InterSession 2021

Your Veterans Benefits for this Term

Term	Description	Seq#	Status	Certified	Units

Benefit Information

*Veterans Service Branch: ▼

*VA Education Benefit: ▼

*Relationship to Veteran: ▼

Select all that apply

☐ I am on Active Duty
☐ I am in the Reserves
☐ I am in the National Guard

Questions / Instructions

254 characters remaining

Initiate Request

Attach any documentation that supports your certification request (if applicable).

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My Class Schedule

Cert Request	Subject	Cat#	Section	Description	Units Taken	Status	Withdrawal Status	Status Date
<input type="checkbox"/>								

Total Term Units: 0.00
Select Classes to Certify

go to ...
Welcome Page

Step 9: Guide for completing "Benefit Information" tab

1: Veterans Service Branch: Select your branch of service.

a. If a dependent, select your sponsor's branch of service.

2: VA Education Benefit: Select the VA education benefit you want to use for this semester.

3: Relationship to Veteran: Select your relationship to the veteran.

4. Select all that Apply

a. If you are still serving the military, please select which type of service

b. If you are a veteran or a dependent of the veteran, do not check the boxes

5. Questions/Instructions: This section is optional. You can ask question or comments about your certification in this box.

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST

Institution CSU East Bay

Term Fall Semester 2021

Your Veterans Benefits for this Term

Term	Description	Seq#	Status	Certified	Units

Benefit Information for: Fall Semester 2021

*Veterans Service Branch: Army

*VA Education Benefit: Chapter 33 - Post 9/11 G.I. Bill

*Relationship to Veteran: Self

Select all that apply

☐ I am on Active Duty

☐ I am in the Reserves

☐ I am in the National Guard

only check if you are still serving the military

Questions / Instructions

You may enter any questions or special notes about your certification here for the Veteran Student Services Staff.

140 characters remaining

Attach any documentation that supports your certification request (if applicable).

Initiate Request

Attachments

Enrollment to Certify for: Fall Semester 2021

The VA requires CSU East Bay to verify progress toward your degree.

Veteran Student Services will monitor your coursework and will use your Degree Progress Report to determine the status of courses you wish to certify with the VA. If we have any questions regarding the status of a course, you will be advised to contact our office and/or consult with your Academic Advisor.

My Class Schedule - Fall Semester 2021

Cert Request	Subject	Cat#	Section	Description	Units Taken	Status	Withdrawal Status	Status Date
<input type="checkbox"/>	BIOL	330	1A	General Microbiology		Enrolled		04/15/21
<input type="checkbox"/>	BIOL	330	01	General Microbiology	5.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	424	01	Bioinformatics	3.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	424	1B	Bioinformatics		Enrolled		04/15/21
<input type="checkbox"/>	BIOL	443	01	Hematology	4.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	443	1A	Hematology		Enrolled		04/15/21
<input type="checkbox"/>	CHEM	441	01	Biochemistry I	4.00	Enrolled		04/15/21

Total Term Units: 16.00

Select Classes to Certify

Fall Semester 2021

When I submit my certification request, I am stating that my schedule is final and complete and I understand that if my schedule changes I must notify CSU East Bay's Veteran Student Services immediately.

Step 10: Click on "Initiate Request"

VETERANS EDUCATIONAL BENEFITS CERTIFICATION REQUEST

Institution CSU East Bay **Term** Fall Semester 2021

Your Veterans Benefits for this Term

Term	Description	Seq#	Status	Certified	Units

Benefit Information for: Fall Semester 2021

*Veterans Service Branch: Army
*VA Education Benefit: Chapter 33 - Post 9/11 G.I. Bill
*Relationship to Veteran: Self

Select all that apply

☐ I am on Active Duty
☐ I am in the Reserves
☐ I am in the National Guard

Questions / Instructions
You may enter any questions or special notes about your certification here for the Veteran Student Services Staff.
140 characters remaining

Initiate Request Attach any documentation that supports your certification request (if applicable). **Attachments**

This notice will pop-up stating that this does not complete the certification. Select OK to proceed with class certification.

Message

Warning: Certification request not complete. (30520,3)

Warning: You have not completed the certification request process. This action saves your application only.

OK

Click Here

Step 11: Click "Select Classes to Certify"

Enrollment to Certify for: Fall Semester 2021

The VA requires CSU East Bay to verify progress toward your degree.

Veteran Student Services will monitor your coursework and will use your Degree Progress Report to determine the status of courses you wish to certify with the VA. If we have any questions regarding the status of a course, you will be advised to contact our office and/or consult with your Academic Advisor.

My Class Schedule - Fall Semester 2021

Cert Request	Subject	Cat#	Section	Description	Units Taken	Status	Withdrawal Status	Status Date
<input type="checkbox"/>	BIOL	330	1A	General Microbiology		Enrolled		04/15/21
<input type="checkbox"/>	BIOL	330	01	General Microbiology	5.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	424	01	Bioinformatics	3.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	424	1B	Bioinformatics		Enrolled		04/15/21
<input type="checkbox"/>	BIOL	443	01	Hematology	4.00	Enrolled		04/15/21
<input type="checkbox"/>	BIOL	443	1A	Hematology		Enrolled		04/15/21
<input type="checkbox"/>	CHEM	441	01	Biochemistry I	4.00	Enrolled		04/15/21

Fall Semester 2021

When I submit my certification request, I am stating that my schedule is final and complete and I understand that if my schedule changes I must notify CSU East Bay's Veteran Student Services immediately.

Total Term Units: 16.00

Select Classes to Certify

Click Here

go to ...

[Welcome Page](#)

Step 12: Check the box after confirming the Read and Acknowledge section. Ensure to select all the classes the needs to be certified. Click Submit Request.

CSU East Bay

Fall Semester 2021

Veteran Student Services at CSU East Bay submits certifications of enrollment in approved education programs to the U.S. Department of Veterans Affairs (VA), which administers G.I. Bill® and Vocational Rehabilitation programs. Programs must be approved by the State Approving Agency and/or VA. Certifications are submitted in accordance with state and federal law and in compliance with campus and VA policies.

- The VA will only pay tuition, fees, and housing allowance for courses on your degree plan that satisfy requirements outlined by the curriculum guide for your program of study (your major or education plan).
- The VA calculates monthly housing allowance (MHA) based on your length of service percentage, the location you attend most of your classes, the teaching modality (online vs. in person), and the number of units you are enrolled in each term (rate of pursuit). Each of these factors may impact the amount of MHA you receive. Contact your School Certifying Official with any questions about MHA.
- In order to remain eligible for VA educational benefits, I understand that I must continue to make satisfactory academic progress towards my educational objective. Failure to make satisfactory progress may result in suspension or termination of VA educational benefits.
- Unless documented mitigating circumstances exist, the VA will not pay for courses for which a student receives a non-punitive grade, where no credit is earned, such as NC. Students who receive a grade of NC at the end of the term may incur a debt to the VA for overpayment of benefits throughout the term.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). For more information see the [GI Bill Trademark terms of use](#).

Read and Acknowledge:

By submitting this request for certification, I acknowledge and agree to each of the following:

- I have submitted all requested documents to Veteran Student Services.
- I must submit a new request for enrollment certification every term for my enrollment to be certified to the VA.
- It is my responsibility to notify Veteran Student Services of any changes made to my course schedule within 7 days. Failure to do so may result in a debt to the VA for overpayment of benefits during the term.
- I understand I am financially liable for any payment of tuition and fees not covered by the VA.

☐ I understand and agree to the above conditions and the information provided is true and correct.

Check Here

Request Classes for Certification

Cert Request	Subject	Cat#	Section	Description	Units Taken	Status	Withdrawal Status	Status Date
<input checked="" type="checkbox"/>	BIOL	330	1A	General Microbiology		Enrolled		04/15/21
<input checked="" type="checkbox"/>	BIOL	330	01	General Microbiology	5.00	Enrolled		04/15/21
<input checked="" type="checkbox"/>	BIOL			Microinformatics	3.00	Enrolled		04/15/21
<input checked="" type="checkbox"/>	BIOL			Microinformatics		Enrolled		04/15/21
<input checked="" type="checkbox"/>	BIOL			Hematology	4.00			04/15/21
<input checked="" type="checkbox"/>	BIOL	443	1A	Hematology		Enrolled		04/15/21
<input checked="" type="checkbox"/>	CHEM	441	01	Biochemistry I	4.00	Enrolled		04/15/21

Click the box next to the class you want certified

Click Here

Go to



Submit Request

Return

Step 13: Finalize

After this, a box will pop-up indicating that *“Your request has been successfully submitted.”* Click OK and this completes the classes certification. You’re done! See you again next semester!

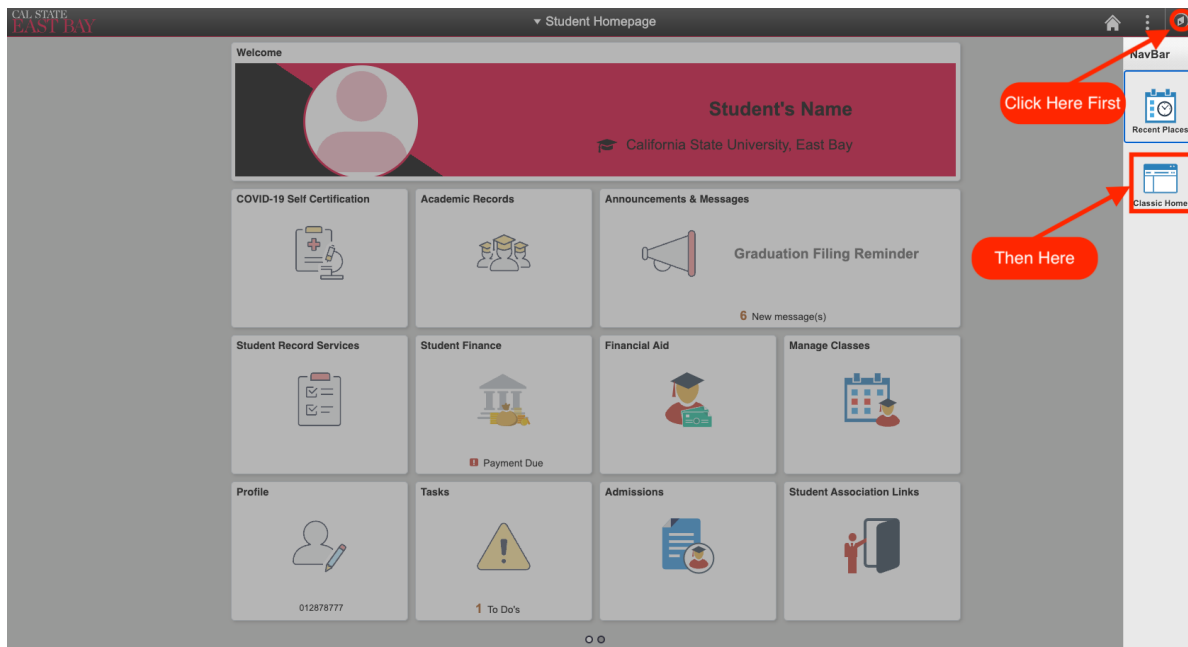
Certification request complete. (30520,4)

Your certification request for Fall Semester 2022 has already been completed. To submit a change to certified classes, select the “Update Classes to Certify” button. Contact the [Veterans Resource Center (VRC) Name] if you have any questions or need to make other changes.

OK

Alternative: CLASSIC VIEW

Step A: On the Student Homepage, click on the compass icon located on the top right to display the NavBar. Click on Classic Home to proceed using classic view.



Step B: Classic view will be displayed. Click on "Student Center."

My CSUEB

Student Applicant

COVID-19 Self Certification

- COVID-19 Self Certification
CSU COVID-19 Self Certification

[Click Here](#)

Student Information

Student Center
Use the student center to manage school related activities.

Schedule & Catalog

- Search Class Listings
- Section List by Subject
- University Catalog
- Summer Online Courses
- Summer Hybrid Courses
- Fall Seven Week Sessions
- Summer Concord Courses
- Fall Online Courses
- Fall Hybrid Courses
- Fall Seven Week Sessions
- Fall Concord Courses
- Purchase Textbooks

Make a Payment

Pay with Credit Card, Check or International Bank Transfer. Visa, MasterCard, Discover, American Express, and International Bank Transfer are accepted methods of online payment.

[PAY HERE](#)

Step C: Under the Academic tab: Click on "other academic" dropdown.

My CSUEB

Student Center

[View My Messages](#)

You have 5 new messages.
[View Messages](#)

Academics

Search
IAP
Enroll
My Academics
Enroll in CSU Fully Online
Schedule Planner

other academic...

[Click Here](#)

Deadlines **URL**

This Week's Schedule

	Class	Schedule
	CHEM 332-01SP LEC (1168)	MoWeFr 8:00AM - 9:35AM Web Online Synchronous Class
	CHEM 332-1ASP LAB (1169)	MoWeFr 10:00AM - 12:30PM Web Online Synchronous Class Tu 1:00PM - 3:30PM Web Online Synchronous Class
	ENSC 280-01SP LEC (1389)	TBA Web Online Asynchronous Class

[Weekly Schedule](#) [Enrollment Shopping Cart](#)

Finances

My Account
[Account Inquiry](#)
[Enroll In Direct Deposit](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)
[Student Agreement](#)

other financial...

Account Summary (See * link below)

You owe 3,499.50.

- Due Now 3,499.50
- Future Due 0.00

** You have a past due balance of 3,499.50. **

Currency used is US Dollar.

[*Important Student Fee Information](#)

Search for Classes

Holds
No Holds.

To Do List
21/22 Fin Aid Verification
[Consent Agreement_Emerg Relief Fund](#)
[More](#)

Enrollment Dates
Enrollment Appointment
You may begin enrolling for the Fall Semester 2021 Regular Academic Session on July 23, 2021.
[Details](#)

Enrollment Dates
Fall Semester 2021 Term
Enrollment Appointment(s)
Regular Academic Session
04/12/21 08:00am - 04/26/21 08:00am
07/23/21 08:00am - 08/08/21 11:59pm
08/13/21 08:00am - 08/31/21 11:59pm

Make A Payment
Pay with Credit Card or eCheck

Step D: Select Veterans Benefit then click on the double arrow button to continue.

Academic Planner
Advisor Notes
Apply for Graduation
Class Schedule
Course History
Degree Audit Report
Enrollment Verification
Enrollment: Add
Enrollment: Drop
Enrollment: Edit
Enrollment: Swap
Grades
Open University Program
Transcript: View Unofficial
Transfer Credit: Report
Veterans Benefit
What-if Report
Withdrawals/Repeats
✓ other academic...

Click Here

Deadlines URL

This Week's Schedule

	Class	Schedule
	CHEM 332-01SP LEC (1168)	MoWeFr 8:00AM - 9:35AM Web Online Synchronous Class
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	ENSC 280-01SP LEC (1389)	TBA Web Online Asynchronous Class

[Weekly Schedule ▶](#)
[Enrollment Shopping Cart ▶](#)

Student Center

[View My Messages](#)

You have 5 new messages.
[View Messages](#)

▼ **Academics**

[Search](#)
[IAP](#)
[Enroll](#)
[My Academics](#)
[Enroll in CSU Fully Online](#)
[Schedule Planner](#)

Veterans Benefit

Click Here

Deadlines URL

This Week's Schedule

	Class	Schedule
	CHEM 332-01SP LEC (1168)	MoWeFr 8:00AM - 9:35AM Web Online Synchronous Class
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[Weekly Schedule ▶](#)
[Enrollment Shopping Cart ▶](#)

This will display the Welcome page. Carefully read the information then click on Certification Request. Scroll up and follow **Step 6** above if you require further assistance.