Office of Faculty Development/Faculty Center for Excellence in Teaching
Spring 2016 Workshops

Blackboard 101 - Blackboard for New Instructors
Monday, March 28th, 3:00 - 4:00
Webinar - https://csueb.zoom.us/j/740917508
If you’ve never used Blackboard before, this is the workshop for you. Workshop covers the tools and practices that are the highest impact - adding content, communicating with your students, electronic submission of assignments. Presenter: Bernie Salvador, Online Campus

Blackboard 102 - Intermediate
Tuesday, March 29th, 3:00 - 4:00
Webinar - https://csueb.zoom.us/j/320537143
Take your basic Blackboard skills a little farther- tweak your settings, navigate more effectively, lesser known features of the interface revealed. Presenter: Meg Wright, Online Campus

Quality Online Learning And Teaching (QOLT) Recognition Program
Wednesday, April 6th, 11:00 - 12:00
SF 328
Interested in recognition for your quality online course? The QOLT program offers a rubric of best practices for evaluating and improving online courses. It differs from the Quality Matters rubric because it was created within the CSU and includes student feedback and perspectives. Each year, each CSU campus is invited by the Chancellor’s Office to select one course/instructor to nominate for CSU-wide recognition. In previous years, our nominees have all been recognized CSU-wide. At this workshop we will view sample courses from CSU faculty who have been recognized in the past. The QOLT program is open to all faculty/lecturers including but not limited to those in the Online Hybrid Quality Transformation grant program. Deadline to submit your course is May 15, 2016. Presenters: Jessica Weiss, Faculty Development; Li-Ling Chen, Teacher Education; Kevin Kaatz, History

Data, Data, Everywhere
Wednesday, April 6th, 12:00 - 1:30
SF 328
This workshop will introduce faculty to a variety of data resources available regarding student enrollment, performance, and retention. Leaving this workshop a faculty member will know how to access and use factbook, the pioneer data warehouse, CSU dashboard, and EAB—all tools useful for grant proposals, five year reviews, scholarship of teaching and learning, and advising. Presenter: James Hershey, Institutional Research
PEIL Proposal Draft Drop-In Session
Thursday, April 7th 11:00 - 12:00
SF 314
Come learn about this year’s RFP for the Programmatic Excellence and Innovation in Learning grants. This session enables faculty thinking of applying to ask questions and receive support and feedback on their planned proposals. Applications due April 29th. Presenter: Jessica Weiss, Faculty Development

FYFE: Sustaining Scholarly Productivity, Sustaining Scholarly Bodies
Friday, April 22nd, 12:00 PM - 1:30
SF328
Maintaining your scholarly and professional goals enhances teaching, nourishes professional interests, and is an expected part of the path toward tenure and promotion. Having a life and good health matter too! Colleagues share tips for thriving intellectually and practicing wellness strategies on the tenure path. Presenters: Jason Singley, Physics; Rita Liberti, Kinesiology

Assignment Lab: Transparent Assignments
Monday, April 25th, 2:00-3:00
SF 328
Transparent assignments can help improve student learning. In this hands on workshop, we’ll go over three principles of creating transparent assignments, explore the research and evidence on the practice, and share an assignment with one another with the aim of revising for transparency, and ultimately, greater student learning. Presenter: Jessica Weiss, Faculty Development

In-Class Discussion: Strategies that Work
Tuesday, April 26th, 1:00 - 2:30
SF 328
This workshop will provide tips for stimulating, guiding, and evaluating student discussions in the classroom. We'll try out a few techniques together so that you feel ready to experiment in your next class meeting. Presenter: Jessica Weiss, Faculty Development

Universal Design for Learning: A First Hand Experience
Wednesday, May 4th, 12:00-1:30
SF 328
Universal Design for Learning (UDL) involves integrating flexible and customized materials, assignments, and assessments with the goal that the classes you teach are accessible to all. Learn about implementing UDL principles in your course design from a faculty member who revised a class with UDL in mind and saw learning outcomes improve for all the students in the class. Presenters: Ilana Israel Samuels, Hospitality, Recreation, and Tourism and the Office of Prospective Student Services

Accessibility from the Student and Instructor Perspective
Wednesday, May 4th, 2:00 - 3:00
Webinar - https://csueb.zoom.us/j/427524142
Join your colleagues for first-hand reflections on designing hybrid and online courses with accessibility in mind. How has accessibility changed faculty views on creating and adding materials to courses? Hear from students about their experiences with inaccessible materials
and the effect on learning and success. **Presenters: Coco Napolis and Daminna Standfield, Accessibility Services; Sara Smith, Human Development; Students**

**Writing Across Borders: Strategies for Responding to International and Multilingual Student Writing**  
Thursday, May 5, 12:00-1:30 pm  
SF 328  
What successes and challenges have you had in responding to international students to help them develop as academic writers? Please join colleagues for a discussion following the viewing of “Writing Across Borders”, a documentary that explores the role of culture in writing, the construction of writing assignments, and considerations for evaluating the writing of international students. Come to watch and discuss Writing Across Borders, or if you’ve seen it, join us for the discussion only. [http://cwl.oregonstate.edu/wab/](http://cwl.oregonstate.edu/wab/). **Presenters: Sarah Nielsen, English; Helen Ly, Student Center for Academic Achievement**

**HIPs Certificate Series: Collaborative Learning**  
Friday, May 6th, 9:00 - 1:00  
Biella Room - LI 2126  
Collaborative learning combines two key goals: learning to work and solve problems in the company of others, and sharpening one’s own understanding by listening seriously to the insights of others, especially those with different backgrounds and life experiences. This workshop will introduce strategies for successful collaborative learning assignments, including the use of Larry Michaelsen’s Team-Based Learning principles, and the use of whiteboards and clickers in class to promote student interaction. **Presenters: Bridget Ford, History; Caron Inouye, Biological Sciences**

**Drop-in Retention Dossier Check-Up and Check-In**  
Tuesday, May 10th, 1:00 - 2:30  
SF 314  
This drop-in workshop is targeted at those who will be submitting dossiers for 3rd, 4th, or 5th year retention in January 2017 with the goal of having participants leave with 3, 2, and 1-year plans in order to prepare for the submission of a dossier for tenure and promotion in their 6th year of service. We’ll talk about using review letters as constructive feedback, making sure a dossier reflects your accomplishments, and planning in further achievements. **Presenter: Jessica Weiss, Faculty Development**

**Pizza and Pedagogy**  
Wednesday, May 11th, 12:00 - 1:30  
SF 328  
Share pizza while joining in a discussion with your peers across disciplines about grappling with the existing quarter structure while piloting transformative semester conversion ideas now. Bring your ideas, questions, strategies, or interest in connecting with colleagues for cross-disciplinary research. Leave with some approaches to test-drive transformational practices. **Discussion co-facilitated by Michele Korb, and Julie McNamara, Teacher Education.**
Accessible Instructional Materials: Hands-on Workshop
Wednesday, May 11th, 3:00 - 4:00
LI 2250
Learn the first steps to creating (or remediating) accessible course materials. We all know that it's important to make courses accessible to all students, especially for online and hybrid courses, but it can seem difficult or confusing to determine where to start. Join Accessibility Services for a hands-on workshop to create an accessible syllabus, learn quick fixes to remediate inaccessible PDF files, and the basic steps to captioning. Presenters: Coco Napolis and Daminna Standfield, Accessibility Services

HIPS Certificate Series: Global Learning and Sustainability
Friday, May 13th, 9:00 - 1:00
Biella Room - LI 2126
This HIP addresses integrating struggles around the globe that impact sustainability and broaden perspectives on global issues. This workshop will address how to integrate the social, economic, and environmental components of sustainability and global learning into any course, regardless of discipline. Presenters: Jillian Buckholz, Office of Sustainability, and faculty members engaged in the teaching of Sustainability around the globe.

Grading Papers Efficiently
Monday, May 16, 12:00 - 1:30 pm
SF 314
Although there are no scantrons to help grade papers, there are some strategies that can make grading efficient and still provide feedback. In this workshop we will discuss how to make grading papers less arduous, more effective, and more conducive to the improvement of student writing. We’ll learn how to read holistically and grade fairly. We’ll appreciate pencils and post-its. We'll discuss how to use students’ self-evaluations and how to develop assignment specific grading rubrics and use Blackboard to assess learning via rubrics. Come with your concerns and some of your papers! Presenter: Jessica Weiss, Faculty Development

Difficult Conversations, Diverse Classrooms, and More: CSUEB’s DSJ Teaching Resources Website
Wednesday, May 18th, 1:00 - 2:30
SF 466
Take a tour of the DSJ Teaching Resources website (created with the support of a PEIL grant) with a few of your faculty colleagues who collaborated to make it happen. Hear about inclusive education in the disciplines, learn the story of DSJ milestones in CSUEB history, and leave with tips and strategies to create a welcoming learning environment in your classroom. Presenters: Eileen Barrett, English; Rose Wong, Social Work; Duke Austin, Sociology

FYFE: Road Maps: Faculty Governance and Leadership
Friday, May 20th, 12:00 PM - 1:30 PM
SF328
California State East Bay has a long and rich tradition of Faculty Governance and service. This session will map the organization of, opportunities for, and benefits to involvement in service. Panelists will also provide tips on balancing service with research and teaching. Presenters: Julie Glass, Mathematics; Linda Ivey, History; Michael Hedrick, Academic Senate
Syllabus Shake Up  
Monday, May 23rd, 1:00-2:30  
SF 328
Does your syllabus look much like the one you received when you were in college? What role does the syllabus play in your course? What role could it play? Before you sigh, click, and buy the “It’s in the syllabus!” t-shirt, come to this workshop and get some tips for shaking up the format and role of the syllabus in your courses. We'll talk about design tweaks and tools, and the knowledge-construction versus the knowledge-transfer syllabus. Examples will be shared.  
**Presenters: Jessica Weiss, Faculty Development; Elizabeth McGuire, History**

Lecturer Appreciation Days  
Monday, May 23rd, 2:30-4:30  
Tuesday, May 24th, 4:00 - 6:00  
SF 314
The CFA East Bay Chapter and the Office of Faculty Development are co-hosting drop-in hours for lecturers, coaches, and temporary counselors. Come by anytime during the days/times above to meet colleagues, build community, get questions answered, and enter a raffle for prizes. Coffee and refreshments will be provided.  
**Hosts: Gretchen Reevy, Psychology and Mark Karplus, Chemistry**

Building Online and Hybrid Courses with Quality Standards  
Monday, May 23rd, 4:00 - 5:00  
Webinar - [https://csueb.zoom.us/j/191878107](https://csueb.zoom.us/j/191878107)
Faculty members who have had their courses certified by Quality Matters via the Online and Hybrid Course Quality Transformation grants will discuss the process of revising their courses using the QM rubric and going through the certification process. They will also show examples from their QM certified courses.  
**Presenter: Meg Wright, Online Campus**

Syllabus Shake Up  
Thursday, May 26th, 11:00-12:30  
SF328
Does your syllabus look much like the one you received when you were in college? What role does the syllabus play in your course? What role could it play? Before you sigh, click, and buy the “It’s in the syllabus!” t-shirt, come to this workshop and get some tips for shaking up the format and role of the syllabus in your courses. We'll talk about design tweaks and tools, and the knowledge-construction versus the knowledge-transfer syllabus. Examples will be shared. Just in time for summer!  
**Presenters: Jessica Weiss, Faculty Development, Elizabeth McGuire, History**

Zoom Workshop  
Thursday, May 26th, 3:00 - 4:00  
SF 234
Zoom is a web conferencing tool that is now available through Blackboard. Zoom can be used to set up virtual office hours, group meetings, and synchronous class sessions. Join us for a basic overview of the Zoom tool and how to use it in your Blackboard course.  
**Presenter: Suzanne Hess, Online Campus**
Faculty Learning Community Symposium
Friday, June 3, 12:00 - 2:00
UU 311
2015-16 FLC members will present posters based on their learning and work together on such topics Diversity and Social Justice Pedagogy, Online Courses Revised for Semesters, Affinity Hires, Community Engagement and Sustainability, Internationalizing the Curriculum, and Completing a Scholarly Project in the Academic Year.

A Quiet Space for Grading Papers
Tuesday-Thursday, June 7-9th, 11:00-3:00
SF314
You bring the papers and exams. We'll provide the space, community, snacks, and coffee. We also have laptops and desktops available for faculty use.

Applying The Quality Matters Rubric - Face to Face
Wednesday, June 15th, 9:00 - 5:00
LI 2250
The Applying the Quality Matters Rubric (APPQMR) workshop is QM's flagship workshop on the QM Rubric and the process of using the QM Rubric to review online courses. It is intended for a broad audience, including but not limited to faculty, instructional designers, administrators, and adjunct instructors who wish to understand more about the QM Rubric and process of course review.

RSVP for workshops at