



**Office of Faculty Development
and Faculty Center for Excellence in Teaching**

Spring 2017 Workshops

RSVP: <http://depot.csuprojects.org/fdc/em-code/register/register.jsp?campusid=6>

Note: FYFE (First Year Faculty Experience) workshops are targeted to first year faculty but open to all. HIPs (High Impact Practices) workshops culminate in a certificate upon completion and can be taken over a period of 1-3 years.

Transparent Assignments

Tuesday, April 4th, 2:00-3:30

SF 328

Transparent assignments can help improve student learning. In this hands on workshop, we'll go the organizing principles of transparent assignments, explore the research and evidence on the practice, and share an assignment with one another with the aim of revising for transparency, and ultimately, greater student learning. Faculty with transparent assignments report **Presenter: Jessica Weiss, Faculty Development**

FYFE: Access to Accessibility: Best Practices for Faculty

April 5th, 1-2:30 SA 4350

April 6th, 1-2:30 SA 4350

Join the members of the Accessibility Services team to learn about accessibility, early adoption of textbooks, testing accommodations, accessible furniture, and a student perspective on East Bay classrooms and courses. We'll discuss "case histories" in order to explore student and faculty responsibilities and rights and learn about the College Link program for students on the Autism Spectrum Disorder. **Presenters: Katie Brown, Accessibility Services, Staff, Accessibility Services**

Teach Smarter not Harder with Rubrics

Wednesday, April 12 12:00-1:00

VBT-411

Did you know that the criteria you use for assignments can be shared with your students by using rubrics? A rubric is a roadmap for improving student success. We have a

rubrics library, representing many disciplines, where you can find or re-purpose a rubric to suit the needs of your course. De-mystify rubrics by learning how rubrics help make grading faster and more effective, where to find existing examples of rubrics, and what strategies can help for quick and useful rubric design. Bring an assignment to work on.

Workshop facilitators: Jeff Newcomb, Marketing & Entrepreneurship, Bernie Salvador, Senior Instructional Designer, Julie Stein, Educational Effectiveness. Refreshments served!

In-Class Discussion: Strategies that Work

Thursday, April 13th, 10:00-11:30

SF 121

This workshop will provide tips for stimulating, guiding, and evaluating student discussions in the classroom. We'll try out a few techniques together so that you feel ready to experiment in your next class meeting. **Presenter: Jessica Weiss, Faculty Development**

FYFE: Student Conduct/Student Care: Responding to and Assisting Students in and outside the Classroom:

Thursday, April 13th, 2017 2:30 pm – 4:00

SA 4350

When does a student's behavior or demeanor cross the line into a conduct issue? What are some strategies faculty and Student Affairs/Student Health Services staff can reach for such as mediation and referrals to support services. How can faculty help set the stage for fruitful resolutions before infractions occur and who can they turn to for support themselves and for students in these instances? Please join representatives from four SA offices for a useful and informative presentation that includes discussion of case studies and addresses faculty concerns. **Presenters: Alex Baker, Student Health Services, James Carroll, Student Conduct, Caitlin Kauffman, Student Health Services, Terri Labeaux, Risk Management**

Research Here, Research Now

Monday April 17th, 12:00-1:30

SF 127

There are a number of new and ongoing initiatives, technologies, and teaching innovations underway on our Campus. Each of these presents an opportunity to perform 'action research' in the fields of scholarship of teaching and learning or the scholarship of higher education, as well as disciplinary research in fields like Ed Psych, Human Development, Psychology, Sociology, etc., and in topics related to educational access, preparedness, social justice, student success/retention, and more. A list of projects and initiatives that would make good research projects includes but is not limited to: Project Hope, CollegeLink, GANAS, SANKOFA, Freshman Learning Communities, Clusters, Semester Conversion, Hayward Promise Neighborhoods,

Pioneers for Change, Freshman Day of Service, University Honors Program, Center for Student Research, as well as Community Engagement and Service Learning. Faculty might also wish to explore the impact of particular learning technologies such as Voicethread, i-clickers and similar products, or assignments on the classroom experience or learning of their students. Come to a discussion for brainstorming and inspiring research that examines what we do here on campus to support students, their learning, and their success. **Presenters: Linda Dobb, Academic Affairs, Maureen Scharberg, Undergraduate Studies, Jessica Weiss, Faculty Development,**

**FYFE: Critical Incidents: Grading: Expectations, Extensions, and Appeals!
Tuesday, April 25th, 2:00-3:30
SF 328**

In this workshop we will view short video clips from the University of Victoria Critical Incidents series on difficult conversations between faculty and students. We will brainstorm responses and strategies and think about their applications in interactions we have had or may have in the future. We will also discuss the Grading Appeals and Grievance Committee and its processes and hear tips for grading and communication with students. (Critical Incidents I: 3,4, 5) **Facilitator: Jessica Weiss, Faculty Development, Erica Wildy, Grade Appeal and Grievance Committee**

**Transparent Assignments
Wednesday, April 26th, 12:00-1:30 pm
SF 328**

Transparent assignments can help improve student learning. In this hands on workshop, we'll go over the organizing principles of transparent assignments, explore the research and evidence on the practice, and share an assignment with one another with the aim of revising for transparency, and ultimately, greater student learning. Faculty with transparent assignments report improvements in student learning and changes in how they approach teaching. **Presenter: Jessica Weiss, Faculty Development**

**HIPS Certificate, Diversity: Working Effectively with Lower Socioeconomic Status and First Generation Students.
Friday, April 28, 9-3
Bayview Room**

Please join Sheila Burks in a conversation about poverty, looking through the lens of economic class. The Bridges Out of Poverty model provides a framework for engaging in conversations about economic class and how it impacts lower socioeconomic status and first generation students on the CSUEB University campus. ([RSVP](#) this event only)

Writing Across Borders: Strategies for Responding to International and Multilingual Student Writing

Tuesday May 2, 12:00-1:30 pm

SF 466 (new location)

What successes and challenges have you had in responding to international students to help them develop as academic writers? Please join colleagues for a discussion following the viewing of "Writing Across Borders", a documentary that explores the role of culture in writing, the construction of writing assignments, and considerations for evaluating the writing of international students. Come to watch and discuss Writing Across Borders, or if you've seen it, join us for the discussion only.

<http://cwl.oregonstate.edu/wab/>. (Feel free to bring a brown bag lunch). **Presenters: Sarah Nielsen, English; Helen Christian, Student Center for Academic Achievement**

FYFE: Faculty Governance, University Service, and Opportunities for Leadership

May 3, 12-1:30

SA 4350

CSUEB has a long and rich tradition of Faculty Governance and service. This session will map the organization of, opportunities for, and benefits to involvement in service. Panelists will also provide tips on balancing service with research and teaching. Participants will be encouraged to create an interest list of several service opportunities to explore and undertake down the road. **Presenters: Jennifer Eagan, Philosophy, Kim Geron, Political Science, Linda Ivey, History, and Mitch Watnick, Statistics and Biostatistics**

Semester Conversion: Teach Smarter, Not Harder

Thursday, May 4th, 12:00-1:30

SF329

The transition to semesters offers the opportunity to increase student's active engagement in our classes. Faculty can take advantage of both the similarities and differences between quarters and semesters. This workshop will address such factors as: time, pace, and units, looking at how these impact the student/faculty experience and strategies for student learning. We will also tour the Idea Book, an open Blackboard resource created by East Bay Faculty for East Bay Faculty that presents practical ideas and examples of assignments and activities. Based on feedback after the Winter quarter presentation, in this workshop, we will model some of the pedagogies we highlight.

Presenters: Members of the Faculty Development SubCommittee of Semester Conversion Committee.

Supporting English Learners in the Undergraduate and Masters Level Classroom

Tuesday, May 9, 12:00-1:30 pm

SF 328

In this workshop, participants will learn about the theory and process of pedagogical scaffolding for English learners. Participants will have the opportunity to try out research-based strategies that will support English learners (and all others who need help accessing academic language and text) across the disciplines, as well as apply their learning to their own courses. Please bring one lesson or activity (in any state of preparation) from a current, past, or future class to work with. **Katie Strom, Educational Leadership**

FYFE: Life Cycle of Grants: From Inspiration to Final Product

Tuesday, May 9, 2017 2:00-4:00

SF 328

Join the Office of Research and Sponsored Programs for an overview of the entire grant cycle, from finding funding opportunities, to proposal submission, to program implementation and close out. We will discuss compliance issues involved in research (IRB, IACUC, etc.), crafting your proposal, timelines and more. **Presenters: Chantal Eberle, Jeff Seitz, Office of Research and Sponsored Programs**

Teaching Science in the Current Political Environment - A Discussion

Wednesday, May 10, 12:00-1:30

SA 4350

Join Dr. Jean Moran (Earth & Environmental Sciences) and Dr. Jason Smith (Nursing & Health Sciences) in an open dialogue with colleagues in the College of Science on some of the challenges of teaching in the current political environment. Collectively, attendees will explore different scenarios related to actual occurrences at Cal State East Bay - from comments on student survey of learning forms to the influence of fake news. Participants will have the opportunity to share their experiences, learn from each other, and discuss how to address specific situations.

Critical Incidents: Group and other student interaction dynamics

Thursday, May 11, 2:00-3:30

SF 328

In this workshop we will view short video clips from the University of Victoria Critical Incidents series on difficult moments between faculty and students or among students. We will brainstorm responses and strategies and think about their applications in interactions we have had or may have in the future. (Critical Incidents II: 8, V, 1, 7, 8, VI,

2)(Feel free to bring a brown bag lunch.) **Facilitator: Jessica Weiss, Faculty Development**

HIPS Certificate Series: Global Learning and Sustainability

Friday, May 12th, 9:00 - 1:30

Bayview Room, New UU

This HIP addresses integrating struggles around the globe that impact sustainability and broaden perspectives on global issues. This workshop will address how to integrate the social, economic, and environmental components of sustainability and global learning into any course, regardless of discipline. **Presenters: Jillian Buckholz, Office of Sustainability, and faculty members engaged in the teaching of Sustainability around the globe.**

Retention Dossier Check-Up and Check-In

Monday, May 15, 12:00-1:30

SF 466

This drop-in workshop is targeted at those who will be submitting dossiers for 3rd, or 4th year retention in January 2017 with the goal of having participants leave with multi-year plans in order to prepare for the submission of a dossier for tenure and promotion in their 6th year of service. We'll talk about using review letters (feel free to bring a previous year's) as constructive feedback, reacquainting ourselves with the policy document itself, and making sure the dossier reflects your accomplishments and planning in achievements.(Feel free to bring a brown bag lunch.) **Presenter: Jessica Weiss, Faculty Development**

Lecturer Appreciation Day!

Monday, May 15th, 2-6

SF 314

The CFA East Bay Chapter and the Office of Faculty Development are co-hosting drop-in hours for lecturers, coaches, and temporary counselors. Come by anytime during the 2-6 on 5/5/15 to meet colleagues, build community, get questions answered, and enter a raffle for prizes. Coffee and refreshments will be provided **Hosts: Gretchen Reevy, Psychology and Mark Karplus, Chemistry**

FYFE: Retention Dossiers: Year 2

Tuesday, May 16th, 12:00-1:30

SA 4350

This First Year Faculty Experience workshop is an opportunity to familiarize ourselves with the RTP policy, think about evidence of achievement and service, and discuss responding to first/second -year retention letters in the dossier due November 10th (or January 15). One additional goal will be to have participants leave with ideas for a multi-year plan of action to prepare for tenure submission with a dossier that reflects

your accomplishments and planning in achievements. (Feel free to bring a brown-bag lunch.) **Presenter: Jessica Weiss, Faculty Development**

Faculty Lounge: Research!

Wednesday, May 17th, 2:00-4:00 pm

SF 121

Join us for an informal share out about new ideas, in progress, or recently completed research publications/presentations or exhibitions, by faculty from across the disciplines. Come to discuss successes, sticky problems or next steps in your own work, and learn about others'. Refreshments served. **Facilitator: Jessica Weiss, Faculty Development**

Teaching in the Current Political Environment: Compassion, Conflict and Community

Thursday, May 18th 12-1:30

SF 328

What's the temperature of our campus climate? What about in your classroom? This workshop will feature direct and indirect strategies to build student and faculty empathy, compassion, and resilience and possibly ease some of the interpersonal tensions that might disrupt the learning environment in challenging political times. Learn writing activities that assist students to assist in reducing the impact of stereotype threat and building belonging, hear about strategies in the GE program, and understand multidisciplinary approaches to creating a safe space for critical dialogue and respectful debate about the actions and potential effects of the current political milieu. Presenters: Kristin Layous, Psychology, Daniel Martin, Management, Arnab Mukherjea, Nursing and Health Sciences

Supporting Thoughtful and Evidence-Based Classroom Discourse in an Age of Trump

Friday, May 19th, 12-1:30

SF 466

Are "alternative facts" popping up in your classroom discussions, with tempers flaring? For many faculty, the current political situation is creating challenges in supporting safe, supportive, and accurate discussions in class. This workshop is focused on setting up a classroom culture from the start of the quarter--predicated on both listening to one another and using the evidence and theory foundational to your field. **Presenters: Ardella Dailey, Educational Leadership, Kathryn Hayes, Educational Leadership**

Grading Papers Efficiently

Monday May 22, 12:00 - 1:30 pm

SF 329

Although there are no scantrons to help grade papers, there are some strategies that can make grading efficient and still provide feedback. In this workshop we will discuss how to make grading papers less arduous, more effective, and more conducive to the improvement of student writing. We'll learn how to read holistically and grade fairly. We'll appreciate pencils and post-its. We'll discuss how to use students' self-evaluations and how to develop assignment specific grading rubrics and use Blackboard to assess learning via rubrics. Come with your concerns and some of your papers! **Presenter: Jessica Weiss, Faculty Development**

Syllabus Shake Up**Wednesday, May 24th, 10-11:30 am****SF 328**

Does your syllabus look much like the one you received when you were in college? What role does the syllabus play in your course? What role could it play? Before you sigh, click, and buy the "It's in the syllabus!" t-shirt, come to this workshop and get some tips for shaking up the format and role of the syllabus in your courses. We'll talk about design tweaks and tools, and the knowledge- construction versus the knowledge-transfer syllabus. Examples will be shared. Just in time for summer! **Presenters: Jessica Weiss, Faculty Development, Elizabeth McGuire, History**

Celebration of Teaching/Faculty Learning Community Symposium**Friday, May 26th 10:00-2:00****Multipurpose Room, New UU**

2016-17 FLC members will present posters based on their learning and work together on such topics Diversity and Social Justice Pedagogy, Student Success, Supplemental Instruction, Early Career Faculty, Writing Across the Curriculum, and Completing a Scholarly Project in the Academic Year. Faculty funded through the Chancellor's Office Course Design with Technology program will also present on their work and the High Impact Practices Certificate Program Participants will be honored.

A Quiet Space for Grading Papers**Tuesday-Thursday June 6-8th, 11:00-3:00****SF314**

You bring the papers and exams. We'll provide the space, community, snacks, and coffee. We also have laptops and desktops available for faculty use.

Drop-in Tenure Dossier Check-Up and Check-In**Tuesday, June 6, 12-2:00****SF 314**

This drop-in workshop is targeted at those who will be submitting dossiers for Tenure on October 1st of 2017 and 5th year retention in January 2018 with the goal of having participants leave with short-term plans in place in order to prepare for the submission

of a dossier for tenure and promotion in their 6th year of service. We'll talk about using review letters (feel free to bring this or a previous year's) as constructive feedback, reacquainting ourselves with the policy document itself, and making sure a dossier reflects your accomplishments and planning in achievements. **Presenter: Jessica Weiss, Faculty Development**

Time Mapping Your Summer for Maximum Productivity

Thursday, June 8th, 11:00 - 12:00pm

SF 329

This is a hands on workshop that briefly presents some of the best advice about managing faculty time for research and scholarship, provides some templates for tracking time, setting goals/strategic planning, and then mapping out a schedule that includes accountability measures and time for fun. We'll also share our own self-tested productivity tips to set you up a successful summer. **Presenter: Jessica Weiss, Faculty Development**

Writers at Work: A full day writing retreat for faculty

Thursday, June 15th, 9:00-4:00

SF 329 only available until 2pm

Join in a one-day community of writer-scholars to kick start your summer writing projects. We'll begin by sharing goals for the day and then organize into breakout groups to write. Faculty will have the option of receiving feedback and or consultation about their writing by prior arrangement, and to think about and draft an 'elevator talk' for their current project. We'll conclude with planning and reflection. One or two laptops will be available to loan by prior arrangement, but faculty should arrive with a charged laptop and power cord or charged power pack. A participant in the Fall 16 retreat wrote that they accomplished "A big step forward towards finishing a manuscript. Was able to resolve two 'roadblocks-sticky points' and plan next paper." Refreshments and lunch will be served.

RSVP for workshops at

<http://depot.csuprojects.org/fdc/em-code/register/register.jsp?campusid=6>

*FYFE refers to the First Year Faculty Experience workshop series. These workshops are open to all, but especially geared to faculty completing their first year at CSUEB. Faculty will receive a single letter documenting the FYFE workshops that they have attended.